

Allegheny County

Municipal Information

Dye Testing, Occupancy, Transfer Tax and Real Estate Tax

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Please note that municipal requirements and fees are always changing. This booklet is only meant to be used as a guide. Always contact the municipality for the most up to date information.

Dye tests and occupancy inspections must be completed and pass inspection before a municipality will release the lien letters and tax certificates required for closing. Always be sure to have these completed as soon as possible so as not to delay your closing.

ALLEGHENY COUNTY
DEVIATIONS FROM 1% LOCAL TRANSFER TAX
Effective January 13, 2021

The Realty Transfer Tax in Pennsylvania is generally 2% of the sales prices; 1% to the state and 1% to local government. Some local Governments vary their portion. The following is a list of localities in Allegheny County that impose something other than 1%. **These figures represent the local portion only; the 1% state portion must be added for the total amount due.**

ALLEGHENY COUNTY

- Bellevue Boro – 1½%
- Bethel Park Municipality – 1½%
- Greentree Boro – 1½%
- Hampton Twp. – 1½%
- McCandless Twp. – 1½%
- McKeesport City – 2%
- Monroeville Municipality – 1½%
- Mt Lebanon Municipality – 1½%
- Mt Oliver Boro – 2%
- O’Hara Twp. – 1½%
- Penn Hill Municipality – 2%
- Pine Twp. – 1½%
- Pittsburgh, City of / Pittsburgh School District – 4.0%
- Pittsburgh, City of / Baldwin-Whitehall School District – 3.5%
- Upper St. Clair Twp – 1½%
- West Deer Twp. – 1½%
- Whitehall Boro – 1¼%

For the full list of transfer tax deviations for all counties in Pennsylvania

Click here:

<https://palandtitles.com/wp-content/uploads/sites/224/2021/03/Transfer-Tax-Deviations.pdf>

Aleppo Township

Website: <https://aleppotownship.com/>

Phone: 412-741-6555

Address: 100 North Drive, Sewickley, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Township Tax Collector:

Jordan Tax Service: 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; Email: custsvc@jordantax.com

Township Tax Due at Discount: 4/30

Quaker Valley School Tax Due at Discount: 8/31

Water/Sewer & Trash: Aleppo Township Authority, 100 North Drive, Sewickley, PA 15143

Phone: 412-741-7755

Dye Test: Not required at this time; contact township to confirm 412-741-6555

New owner must complete and submit the occupancy registration application withing 15 days of moving in. Fee is \$45.00.

Application Form:

<https://aleppotownship.com/wp-content/uploads/Occupancy-Registration-Application-2.pdf>

Aspinwall Borough

Website: <https://www.aspinwallpa.com/>

Phone: 412-781-0213

Address: 217 Commercial Ave, Aspinwall, PA 15215

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Township Tax Collector:

Aspinwall Borough, Dawn K. Eastley, Tax Collector

Phone: 412-481-0213; email: dawn@boroughofaspinwall.com

Borough Tax Due at Discount: 4/30

Fox Chapel School Tax Due at Discount: 8/31

Water: Aspinwall Borough, 217 Commercial Ave, Aspinwall, PA 15215

Phone: 412-781-0213

Occupancy Permit: Aspinwall Borough; 412-781-0213; Cost: \$35.00

Dye Test: Typically not required: Contact borough to confirm

Avalon Borough

Website: <http://www.boroughofavalon.org/>

Phone: 412-761-5820

Address: 640 California Ave, Pittsburgh, PA 15202

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Township Tax Collector:

Jordan Tax Service: 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 6/30

Northgate School Tax Due at Discount: 8/31

Water: West View Water Authority, 210 Perry Highway, Pittsburgh, PA 15220

Occupancy Permit Required: Borough of Avalon: 640 California Ave, Avalon, PA 15202 Fee: \$55.00

Phone: 412-761-5820; Fax: 412-761-5953

Occupancy Form:

http://www.boroughofavalon.org/images/OCCUPANCY_PERMIT_FORM_JAN_2018.pdf

Dye Test is required: Borough of Avalon: 640 California Ave, Avalon, PA 15202 Fee: \$55.00

Phone: 412-761-5820; Fax: 412-761-5953. Seller will need to hire a licensed plumber. Plumber to fill out attached form:

http://www.boroughofavalon.org/images/Avalon_Borough_Dye_Test_Form_-_Updated_09-19.pdf

Baldwin Borough

Website: <https://www.baldwinborough.org/>

Phone: 412-882-9600

Address: 3344 Churchview Ave, Pittsburgh, PA 15227

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Township Tax Collector:

Gail Mikush, Tax Collector

Phone: 412-884-0803

Borough Tax Due at Discount: 4/30

Baldwin School Tax Due at Discount: 8/31

Water: PA American Water (800) 565-7292

Sewer: Legal Tax Service, 714 Lebanon Church Rd., West Mifflin, PA 15122, 412-464-9555

(See next page for addition info for Baldwin Borough)

(Baldwin Borough Continued)

Dye Test: Baldwin Borough, 412-882-9600: Cert Fee is \$25.00

Baldwin Borough requires a dye test and camera inspection of sewer lines. Seller must hire a licensed plumber. Borough form needs filled out and submitted to Baldwin Boro. **Certificates are valid for 5 years.**

Form:

<https://www.baldwinborough.org/FormCenter/Real-Estate-7/Sanitary-Sewer-Certificate-Form-49>

Occupancy inspection required: Contact Baldwin Borough 3344 Churchview Ave, Pittsburgh, PA 15227, 412-882-9600

Fee for cert: \$60.00

Form:

<https://www.baldwinborough.org/DocumentCenter/View/52/Occupancy-Application-PDF>

Bell Acres Borough

Website: <http://bellacresborough.org/>

Phone: 412-741-5448

Fax: 412-741-6302

Address: 1153 Camp Meeting Road, Sewickley, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Township Tax Collector:

Greg Cooper, Tax Collector

Phone: 412-418-4746; email: bellacres.taxcollector@gmail.com

Borough Tax Due at Discount: 4/30

Quaker Valley School Tax Due at Discount: 8/31

Trash: Valley Waste Services 724-843-9373

Water and Sewer: Edgeworth Water 313 Beaver Road, Sewickley, PA 15143

Note: Ambridge Borough may do some billing for water: 412-741-5100

Occupancy inspection only required on new construction only. Call Borough at 412-741-5448 to confirm.

Dye Test is required: Bell Acres Borough 4035 Gibsonia Road, Gibsonia, PA 15044, 412-741-5448

Fee for cert: \$20.00, Seller must hire their own plumber to perform dye test and complete form.

Dye test good for 1 year.

Form: <https://app.thetitlebox.com/documents/Dye%20Test%20Application.pdf>

Bellevue Borough

Website: <https://www.bellevuepa.org/>

Phone: 412-766-6164

Address: 537 Bayne Ave, Bellevue, PA 15202

HIGHER TRANSFER TAX RATE (See chart on page 1)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School and Borough Tax Collector: Borough of Bellevue, 412-766-1885

Address: 537 Bayne Avenue, Bellevue, PA 15202

Borough Tax Due at Discount: 5/31

Northgate School Tax Due at Discount: 8/31

Water: Westview Water Authority, 412-931-3292

Sewer and Refuse: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317

Phone: 724-731-2300

Dye Test: Borough of Bellevue, 537 Bayne Avenue, Bellevue, PA 15202

Phone: 412-766-1885; Cert Fee: \$35.00

The borough code inspector will determine if a dye test is required after personal inspection.

Form: http://media.wix.com/ugd/7036f9_46fec397254747e3ae10ed75e7394e97.pdf

Occupancy inspection is required. Fee is \$45.00 Call Bellevue Borough to schedule inspection at 412-766-7453.

Ben Avon Borough

Website: <https://benavon.com/>

Phone: 412-766-7704

Email: benavon@benavon.com

Address: 7101 Church Ave, Ben Avon, PA 15202

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector:

Jordan Tax Service: 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320

Borough Tax Due at Discount: 5/31

Avonworth School Tax Due at Discount: 8/31

Water: West View Water Authority, Phone 412-931-3292

Sewer: Alcosan, Phone 412-766-4810

Occupancy Inspection not required. Call borough to verify 412-776-7704.
(see next page for Ben Avon Borough continued)

(Ben Avon Borough Continued)

Dye Test is required: Borough of Ben Avon, 7101 Church Ave, Ben Avon, PA 15202

Phone: 412-776-7704; Fax: 412-766-7311

Seller must hire a licensed plumber to perform dye test and complete form.

Form: https://benavon.com/wp-content/uploads/2019/06/Dye_Test_Certification_6-19-2019.pdf?189db0&189db0

Municipality of Bethel Park

Website: <https://bethelpark.net/>

Phone: 412-831-6800

Address: 5100 West Library Ave, Bethel Park, PA 15102

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local & School Tax Collector: Jordan Tax Service: 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Municipal Tax Due at Discount: 5/31

Bethel Park School Tax Due at Discount: 8/31

Sewer and Trash: Jordan Tax Service, Phone: 724-731-2320

Occupancy inspection not required.

Dye Test is required: Municipality of Bethel Park, 5400 W Library Rd, Bethel Park, PA 15102

Phone: 412-831-6800 Ext 25

Dye Test Cert Fee: \$25.00, Seller must hire a registered plumber to do dye test and complete Bethel Park's form. Contact Bethel Park for the form.

Blawnox Borough

Website: <https://www.blawnox.com/>

Phone: 412-828-4141

Fax: 412-828-7138

Address: 376 Freeport Road, Pittsburgh, PA 15238

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Casey Cunningham

310 Walnut Street, Pittsburgh, PA 15317; Phone: 412-828-8439

Township Tax Due at Discount: 5/31

Fox Chapel School Tax Due at Discount: 8/31

Water/Sewer/ Trash: Blawnox Borough, 412-828-4141

Dye Test is required: Blawnox Borough, 376 Freeport Rd, Pittsburgh, PA 15238; 412-828-4141

Seller to hire a licensed plumber to perform dye test and complete borough's form.

Form: https://www.blawnox.com/sites/blawnoxpa/files/uploads/dye_test_form.pdf

Occupancy Permit: Blawnox Borough, 412-828-4141.

Required for commercial and non-owner occupied purchases.

Form:

https://www.blawnox.com/sites/blawnoxpa/files/uploads/application_for_zoning_occupancy_permit.pdf

Brackenridge Borough

Website: <https://brackenridgeboro.com/>

Phone: 724-224-0800

Address: 1000 Brackenridge Ave, Brackenridge, PA 15014

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: 412-350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Melinda Cattley

111 Morgan Street, Brackenridge, PA 15014; Phone: 724-224-0800

Borough Tax Due at Discount: 5/31

Highlands School Tax Due at Discount: 8/31

Water/ Trash: Borough of Brackenridge: 412-241-5080

Sewer: Upper Allegheny Joint Authority, 724-224-2245

Dye Test is required: Borough of Brackenridge, 1000 Brackenridge Ave, Brackenridge, PA 15014

Phone: 412-241-5080; Dye Test Cert Fee: \$25.00

Seller must hire a licensed plumber to perform dye test and complete form.

Contact Brackenridge Borough for forms.

Occupancy Cert Required: Borough of Brackenridge, 1000 Brackenridge Ave, Brackenridge, PA 15014

Contact for inspections: 724-448-6798. Call Brackenridge Borough for required form.

Braddock Borough

Website: <http://www.braddockborough.com/>

Phone: 412-271-1018

Email: braddockborough@comcast.net

Address: 415 6th Street, Braddock, PA 15104

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: 412-350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Braddock Borough

415 6th Street, Braddock, PA 15104, Phone: 412-271-3728

Borough Tax Due at Discount: 5/31

Woodland Hills School Tax Due at Discount: 8/31

Water: Braddock Water Authority: 412-351-2272

Sewer: Braddock Sewage Dept: 412-271-1018

Application for Water/Sewer Services:

<https://drive.google.com/file/d/13aFX3AtHkCuNfSIThTAqg0gLAq1irZIC/view>

Dye Test: Check with Borough: 412-271-3728

Occupancy Cert Required: Owner must contact Building Inspector Underwriters (BIU) to make an appointment. 412-766-2565

\$45.00 for apartment unit/\$55.00 Single Family Home/ \$100.00 Commercial Property

Form: https://drive.google.com/file/d/1aTsF_FmIDjfMWQhDAbMFbEkcTLeZLnnX/view

Braddock Hills Borough

Website: <https://www.braddockhillspa.com/>

Phone: 412-241-5080

Fax: 412-242-2860

Email: braddockhills1300@gmail.com

Address: 1300 Brinton Road, Pittsburgh, PA 15221

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: 412-350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Betty Ann Horvath

1300 Brinton Road, Pittsburgh, PA 15221, Phone: 412-241-5080 Ext. 101

Borough Tax Due at Discount: 5/31

Woodland Hills School Tax Due at Discount: 8/31

Water/Sewer: Wilksburg Penn Joint Authority, 412-243-6200

Dye Test Required: Braddock Hills Boro, 1300 Brinton Rd, Pittsburgh, PA 15221

Phone: 412-541-5080, Dye Cert Fee: \$35.00, Dye Test good for 1 year

Seller to hire licensed plumber to perform dye test and complete form.

<http://nebula.wsimg.com/8ffcf857b92fed94fe70743388170416?AccessKeyId=C5155F876F7F3B4F728D&disposition=0&alloworigin=1>

Occupancy Inspection/Permit Required: If you're renting or selling a house in the Borough, an occupancy inspection is required. You can complete the form online via this LINK or pick up an application at the Borough Building. Once it's submitted to the Secretary, she will have the Code Enforcement Officer schedule the inspection with the contact person listed on the application. A list of common deficiencies as per the International Property Maintenance Code can be accessed here (NOTE: the list may not be accurate as the IPMC is updated, but can be used a guideline when preparing for an inspection)

Form:

<https://nebula.wsimg.com/88e4d405110790c2953aefe5a9f79fa6?AccessKeyId=C5155F876F7F3B4F728D&disposition=0&alloworigin=1>

Bradford Woods Borough

Website: <https://www.bradfordwoodspa.org/>

Phone: 724-935-2990

Fax: 724-935-0293

Address: 4908 Wexford Run Road, Bradford Woods, PA 15015

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Local and School Tax Collector:
Jordan Tax Service: 102 Rahway Road, McMurray, PA 15317
Phone: 724-731-2320
Borough Tax Due at Discount: 5/31
North Allegheny School Tax Due at Discount: 8/31
Water: West View Water Authority, 412-931-3500
Trash: Waste Management, 866-909-4458

Dye Test: Not Required as of this time. Call Borough to confirm, 724-935-2990
Occupancy Permit: Not Required at this time. Call Borough to confirm. 724-935-2990

Brentwood Borough

Website: <https://www.brentwoodboro.com/>
Phone: 412-884-1500
Email: info@brentwoodboro.com
Address: 3735 Brownsville Road, Brentwood, PA 15227

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Local and School Real Estate Tax Collector: Fay Bolland
3730 Brownsville Rd, Pittsburgh, PA 15227
Phone: 412-882-5383 Ext. 1129; email: taxcollector@donnelly-boland.com
Municipal Tax Due at Discount: 4/30
Brentwood School Tax Due at Discount: 8/31
Sewer: Brentwood Borough, 412-884-1500
Water: PA American Water, 800-565-7292

Occupancy Cert Required: Contact 412-884-1500.
Complete attached form: <https://www.brentwoodboro.com/permits-a-licenses/send/110-permits-licenses/18447-occupancy-permit-application.html>

Dye Test required: Seller to hire licensed plumber to perform and complete borough form.
Cert Fee: \$100 to Brentwood Borough.
Form: <https://www.brentwoodboro.com/permits-a-licenses/send/110-permits-licenses/18446-report-of-dye-test-and-inspection-2013.html>

Bridgeville Borough

Website: <https://bridgevilleboro.com>

Phone: 412-221-6012

Fax: 412-257-8854

Address: 425 Bower Hill Road, Bridgeville, PA 15017

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local and School Tax Collector:

Bridgeville Borough Tax Collector, 425 Bower Hill Rd, Bridgeville, PA 15017

Phone: 412-221-6055

Borough Tax Due at Discount: 5/31

Chartiers Valley School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Sewer: Bridgeville Borough, 412-221-6012, Ext 10

Dye Test is required: Licensed Plumber to perform dye test and complete borough form

Dye Test Cert Fee: \$25.00

Form: <https://bridgevilleboro.com/wp-content/uploads/2017/04/Sanitary-Sewer-Certification-Application.pdf>

Occupancy Permit is necessary: Contact Bridgeville Borough 412-221-6012, Ext 10

Complete form with check, \$10.00 Residential/ \$25.00 Commercial

Form: <https://bridgevilleboro.com/wp-content/uploads/2017/04/occupancyandusepermitapp.pdf>

Carnegie Borough

Website: <http://carnegieborough.com>

Phone: 412-276-1414

Address: One Veterans Way, Carnegie, PA 15106

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 8/31

Carlynton School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Sewer: Jordan Tax Service, Phone: 724-731-2320

Selling property in Carnegie? Click Link:

http://carnegieborough.com/code_enforcement.html#SELLING_PROPERTY

(Carnegie Borough Continued Next Page)

Dye Test: Required for Purchases AND refinances. Must be performed by licensed and registered plumber. Cert Fee: \$30.00
Plumber to complete attached form: <http://carnegieborough.com/documents/DyeTest2015.PDF>

Occupancy Certificate is Required: Cert Fee \$50.00 Residential/ \$100 Multi-Family or Commercial
Form: http://carnegieborough.com/documents/Occupancy2015_000.PDF

Castle Shannon Borough

Website: <https://borough.castle-shannon.pa.us/>

Phone: 412-885-9200

Address: 3310 McRoberts Rd, Castle Shannon, PA 15234

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Eileen O'Malley. 3310 McRoberts Rd, Pittsburgh, PA 15234

Phone: 412-885-9260

Borough Tax Due at Discount: 4/15

Keystone Oaks School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Sewer: Jordan Tax Service, Phone: 724-731-2320, email: custsvc@jordantax.com

Dye Test and Occupancy Permit Required for purchases. They can be ordered together. Not required for Ellison Place or Willow Avenue Apartments or Shannon Heights and Grenadier Condominiums.

Fee: \$50.00 Residential/\$100.00 Commercial

Borough Form: <https://borough.castle-shannon.pa.us/wp-content/uploads/2020/03/Property-Sale-or-Refinance-Request-Form.pdf>

Please mail request with a check payable to:

Castle Shannon Borough

Attn: Planning & Codes

3310 McRoberts Road,

Castle Shannon, PA 15234

Castle Shannon Public Works will perform the Dye Test. Notify Borough of Sump Pump. This is to check to see if anything is connected into the sanitary sewer lines. This is the seller's responsibility. Dye Tests are good for one year. Occupancy will not be issued until the property is brought up to compliance.

An Occupancy Inspection must be performed by the Codes Enforcement Officer. The Borough representative must be able to gain entry to the property for the inspection. Call 412-885-9200, ext. 105 for an appointment.

These are some of the most common violations:

Electrical inspection sticker on the electric box within the last five years.
Smoke detectors with operating batteries—one is required on each floor & in each bedroom.
Windows must open and close.
Railing on stairs.
Switches and receptacles must have plates.
Wiring.
GFI plugs where required.
All bathrooms & toilet areas must have a window that opens or ventilation to the outside.
General condition of the entire structure and grounds surrounding the structure.
Habitable living conditions, etc.
Twenty-minute fire-rated door between residence and garage.
Under Act 121 you must install a Carbon Monoxide detector.
Violation of any other Borough Code.

Chalfant Borough

Website: <http://chalfantborough-pa.org/>

Phone: 412-823-6500

Fax: 412-229-8304

Address: 144 Lynnwood Ave, East Pittsburgh, PA 15112

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local and School Tax Collector: Carol Donahue, 144 Lunnwood Avenue, East Pittsburgh, PA 15112

Phone: 412-824-3283; email; cadon4946@hotmail.com

Borough Tax Due at Discount: 5/31

Woodland Hills School Tax Due at Discount: 8/31

Water/Sewer: Wilksburg Penn Joint Authority, 412-243-6200

Dye Test is required: \$300 Cert Fee. Required for purchases. Register/licensed plumber to perform dye test and lateral camera test of sewer line.

Borough Form: <http://chalfantborough-pa.org/wp-content/uploads/2018/02/Borough-of-Chalfant-Application-and-Certificate-of-Compliance-Dye-Testing-and-Private-Lateral-Time-of-Sale-2018.pdf>

Contact Chalfant Borough at 412-823-6500.

Occupancy Permit: Required on purchase. Fee is \$75.00 per unit.

Form: <http://chalfantborough-pa.org/wp-content/uploads/2018/02/Borough-of-Chalfant-Application-and-Certificate-of-Compliance-Dye-Testing-and-Private-Lateral-Time-of-Sale-2018.pdf>
chalfantborough-pa.org/wp-content/uploads/2018/02/Chalfant-Borough-Occupancy-Permit-2018.pdf

To schedule an inspection, please call the Turtle Creek Valley Council of Governments at 412-372-3831 or 412-412-8522.

Cheswick Borough

Website: <https://www.cheswick.us/>

Phone: 724-274-5125

Address: 220 South Atlantic Ave, Cheswick, PA 15024

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local and School Tax Collector: Louise Parkhill, 1410 Beech Street, Cheswick, PA 15024

Phone: 724-275-7722; email: louiseparkhill@comcast.net

Borough Tax Due at Discount: 6/30

Allegheny Valley School Tax Due at Discount: 8/31

Water/Sewer/Trash: Cheswick Borough, 724-274-5125

Dye Test: Required for purchases.

Cert Fee is \$50.00 payable to Cheswick Borough, 220 South Atlantic Ave, Cheswick, PA 150224.

Seller to hire a licensed and registered plumber to perform the dye test. Plumber must call borough to set up an appointment to witness the test. Test is good for 10 years. Borough phone number is 724-274-5125.

Occupancy not required at this time but verify with borough.

Churchill Borough

Website: churchillborough.com

Phone: 412-241-7113

Email: alex@churchillborough.com

Address: 2300 William Penn Highway, Pittsburgh, PA 15235

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Dan Duerring, Tax Collector, 2300 William Penn Hwy, Pgh, PA 15235

Phone: 412-241-7113; email: louiseparkhill@comcast.net

Borough Tax Due at Discount: 4/30

Woodland Hills School Tax Due at Discount: 8/31

Water/Sewer: Wilksburg Penn Joint Water Authority, 412-243-6200

Trash: Waste Management, 800-866-4460

Occupancy Inspection not required at this time but verify with Borough.

Dye Test: Required for purchases.

Cert Fee is \$25.00 payable to Borough of Churchill, 2300 William Penn Hwy, Pittsburgh, PA 15235

Seller to hire a licensed and registered plumber to perform the dye test and complete borough form.

Form: http://www.churchillborough.com/downloads/forms-and-permits/Dye_Test_Cert_of_Compliance_Form.pdf

[Churchill Borough FAQ](#)

City of Clairton

Website: <http://cityofclairton.com/>

Phone: 412-233-8113

Address: 551 Ravensburg Blvd, Clairton, PA 15025

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

Local and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 5/31

Clairton School Tax Due at Discount: 9/15

Water: PA American Water, 800-565-7292

Sewer: Clairton Municipal Authority, 412-233-3246

Dye Test: Required for purchases.

Cert Fee is \$240.00 payable to Clairton Municipal Authority, 1 North State Street, Clairton, PA 15025

See Instructions here:

http://clairtonmunicipalauthority.org/pdfs2019/Dye_Test_Instructions_and_Plumbers_List.pdf

Dye Test Form: http://clairtonmunicipalauthority.org/pdfs2013/Dye_Test_Compliance_Form.pdf

Occupancy Certificate: Required for Purchases. Fees are \$45.00 for single family/ \$90 for commercial

Find form here: <http://cityofclairton.com/forms/>

City of Duquesne

Website: <http://www.duquesnepa.us/>

Phone: 412-466-4746

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

City and School Tax Collector: City of Duquesne, 12 South 2nd St., Duquesne, PA 15100

Phone: 412-466-8545

City Tax Due at Discount: 4/30

Duquesne Area School Tax Due at Discount: 8/31

Water: City of Duquesne, 412-466-8545

Sewer: PA American Water, 800-565-7292

Trash: Waste Management, 800-866-4460

Dye Test: Not required at this time. Confirm with City.

Occupancy Permit: Required for purchases. Contact city for application. 412-466-8545

Fee for Certification is \$50.00

Collier Township

Website: <http://www.collierctma.com/>

Phone: 412-279-2525

Address: 2418 Hilltop Road|Suite 100| Presto, PA 15142

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Township Tax Due at Discount: 8/31

Chartiers Valley School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Sewer: Collier Township Municipal Authority, 412-279-4941

Dye Test: Required for purchases AND refinances. Seller/owner must hire a licensed and registered plumber from Township's approved plumber list. Dye test and CCTV video inspection of lateral sewer lines will be required.

See instructions/form here:

<http://collierctma.com/uploads/NIRA%20Recommended%20Lateral%20Test%20Directions-2020.pdf>

Occupancy Inspection not required, but verify with township.

Coraopolis Borough

Website: <http://coraopolispa.com/>

Phone: 412-264-3002

Fax: 412-264-6951

Address: 1301 4th Ave, Coraopolis, PA 15108

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 5/31

Cornell School Tax Due at Discount: 9/30

Water/Sewer/Trash: Borough of Coraopolis, 1012 5th Avenue, Coraopolis, PA 15108

Phone: 412-264-3002; Fax: 412-264-6951

Dye Test: Not Required for Coraopolis, but verify with Borough 412-264-3002

Occupancy Permit: Not Required but please verify with Borough.

Crafton Borough

Website: <https://www.craftonborough.com/>

Address: 100 Stotz Avenue, Pittsburgh, PA 15205

Phone: 412-921-0752

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 5/31

Carlynton School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Dye Test: Not Required, but verify with Borough 412-921-0752.

Occupancy Permit: Required for Purchases and Rentals. Fee: \$45.00

Contact Crafton Borough, 412-921-0752

Download Form Here:

<https://static1.squarespace.com/static/5ab422a9c258b487055ab0ef/t/5ff350db17af6f5d198e6251/1609781467362/Zoning+Use-Occupancy+Inspection+Application+-+Update+2021.pdf>

Crescent Township

Website: <http://crescenttownship.com/>

Phone: 724-457-8100

Email: info@crescenttownship.com

Address: 225 Spring Run Road, Crescent, PA 15046

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Judy Withee, PO Box 65, Crescent, PA 15046

Phone: 724-457-1320; email: crescenttax1@gmail.com

Borough Tax Due at Discount: 5/31

Moon Area School Tax Due at Discount: 8/31

Water: Crestwell Heights Joint Authority, 724-375-1303, Website: <http://www.creswellwater.net/>

Sewer: Moon Twp Municipal Authority, 412-264-4300, Website: <http://www.moontma.com/>

Dye Test: Required for purchases. Dye Tests will be valid for a 2 year period.

Contact Moon Twp Municipal Authority to schedule. Phone: 412-264-4300.

14 Day Advance Notice is required.

Form: <http://moontma.com/Customer%20Service/lien%20letter%20request%20form.pdf>

Occupancy Permit: Not required as of spring 2020.

Garbage:

New Residents

If you purchase a home within Crescent Township, you will need to fill out the following form to ensure proper billing for residential garbage.

[http://crescenttownship.com/documents/Change%20of%20ownership%20Garbage%202016%20\(3\).pdf](http://crescenttownship.com/documents/Change%20of%20ownership%20Garbage%202016%20(3).pdf)

Dormont Borough

Website: <http://boro.dormont.pa.us/>

Phone: 412-561-8900

Address: 1444 Hillsdale Ave, Pittsburgh, PA 15216

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Harvey Leiberman, 1444 Hillsdale Ave, Pittsburgh, PA 15216

Phone: 412-341-1151

Borough Tax Due at Discount: 4/30

Keystone Oaks School Tax Due at Discount: 8/31

Water: PA American Water, 800-565-7292

Sewer and Trash: Jordan Tax Service, 724-731-2351

Dye Test: Required for Purchases. Seller to hire a registered and licensed plumber to complete the dye test and fill out borough form. Contact Dormont Borough at 412-561-8900. Dye Test Cert Fee: \$25.00.

Occupancy Permit: Not required for single family homes, but is required on other purchases.

Fee: \$25.00 for Duplex, \$200.00 for 3 or more units, \$300.00 for Commercial

Contact Borough, 412-561-8900

Dravosburg Borough

Website: <https://www.dravosburg.org/>

Phone: 412-466-5200

Email: dravoadmin@comcast.net

Address: 226 Maple Ave, Dravosburg, PA 15034

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Charles Gross, PO Box 201, Dravosburg, PA 15034

Phone: 412-469-0743

Borough Tax Due at Discount: 5/31

McKeesport Area School Tax Due at Discount: 9/30

Water: PA American Water, 800-565-7292

Sewer: Municipal Authority of the City of McKeesport, 412-664-7051, Ext 19

Dye Test: Required for Purchases. Seller to hire a registered and licensed plumber to complete the dye test and fill out borough form. Contact Borough at 412-466-5200 or email draviadmin@comcast.net
Dye Test Cert Fee: \$20.00.
Form: https://12da78e1-5973-73c4-0e2f-e247b12a0c7a.filesusr.com/ugd/589c64_79abce5c4a724572968640e5ad0607ed.pdf

Occupancy Permit: Required for purchases. Valid for only 30 days.
Fee: \$75.00 for Residential, \$150.00 for Commercial
Contact Borough to schedule the inspection, phone: 412-466-5200
Form: https://12da78e1-5973-73c4-0e2f-e247b12a0c7a.filesusr.com/ugd/589c64_c587b5e0ba2a444898ef9357d72348ef.pdf

East Deer Township

Website: <http://eastdeertownship.org/>
Phone: 724-224-3434
Email: eastdeermanager@outlook.com
Address: 927 Freeport Road, Creighton, PA 15030

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Township and School Tax Collector: Bernadette Paulovich, 124 Yost Drive, Tarentum, PA 15084
Phone: 724-274-5748
Borough Tax Due at Discount: 4/30
Deer Lakes School Tax Due at Discount: 8/31
Water: East Deer Twp, 724-224-3454
Sewer: Municipal Authority of the City of McKeesport, 412-664-7051, Ext 19

Smoke or Dye Test: Required for Purchases. Seller to hire a registered and licensed plumber to complete the dye test and fill out Twp form.
Contact Township at 724-224-3454, email: eastdeermanager@outlook.com
Dye Test Cert Fee: \$35.00
Form: <http://eastdeertownship.org/wp-content/uploads/2015/11/Dye-Test-Application.pdf>

Occupancy Cert: Required for purchases. Contact Township to set appointment 724-224-3454.
Fee: \$55.00

East McKeesport Borough

Website: <http://eastmckeesportboro.com/>
Phone: 412-824-2531
Email: administrator@eastmckeesportboro.com

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Bob Ferrainola, 907 Florence Ave, East McKeesport, PA 15035
Phone: 412-829-7991, Email: taxcollector@eastmckeesportboro.com

Borough Tax Due at Discount: 5/31

East Allegheny School Tax Due at Discount: 8/31

Water: Wilksburg Penn Joint Authority, Phone: 412-243-6200

Sewer: Turtle Creek Valley Counseling of Governments, Phone: 412-858-5115

Trash: East McKeesport Borough Refuse Collector: 412-824-2531

Dye Test: Required for Purchases. Seller to hire a registered and licensed plumber to complete the dye test and lateral camera inspection. Plumber must complete borough form.

Contact Borough at 412-824-2531, Dye Test Cert Fee: \$125.00

Form: <http://eastmckeesportboro.com/forms/EMck-Dye%20Test.pdf>

Occupancy Cert: Required for purchases. Contact Turtle Creek Valley Counseling of Governments.
Fee: \$60.00. Fee includes initial and 1 re-inspection.

See Requirements & Form: http://eastmckeesportboro.com/forms/2016_12_28_11_15_30.pdf

East Pittsburgh Borough

Website: <http://eastpittsburghboro.com/>

Phone: 412-823-7124

Fax: 412-825-3299

Address: 813 Linden Ave, East Pittsburgh, PA 15112

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Eileen Navish, 813 Linden Ave, East Pittsburgh, PA 15112

Phone: 412-823-3155, Email: enavis@phsd.k12.pa.us

Borough Tax Due at Discount: 4/30

Woodland Hills School Tax Due at Discount: 8/31

Water/Sewer: Wilksburg Penn Joint Authority, Phone: 412-243-6200

Dye Test: Not required at this time. Contact Borough to confirm. 412-823-7124

Occupancy Cert: Required for purchases. Contact Borough at 412-823-7124.

Fee: \$60.00 for Residential and \$100.00 for commercial or investment properties.

Form: <http://eastpittsburghboro.com/wp-content/uploads/2015/10/Residential-Occupancy-Permit-Application.pdf>

For rentals a separate tenant registration form is also required.

Edgewood Borough

Website: <http://www.edgewood.pgh.pa.us/>

Phone: 412-242-4824

Fax: 412-242-4027

Email: manager@edgewoodborough.com

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 5/31

Woodland Hills School Tax Due at Discount: 8/31

Water/Sewer: Wilksburg Penn Joint Authority, Phone: 412-242-6200

Dye Test: Required for purchase and change of rental occupant. Cert Fee; \$25.00

Seller must hire a licensed and registered plumber to perform the dye test and complete the borough form. Contact Edgewood Borough at 412-242-4824, ext 2.

Form:

<http://www.edgewoodboro.com/Downloads/Edgewood%20Borough%20Dye%20Test%20Certificate.pdf>

Occupancy Cert: Required for Purchases. Contact Edgewood Borough at 412-242-4824

Fee: \$45.00 Residential and \$75.00 Commercial.

Form: <http://www.edgewoodboro.com/Downloads/Edgewood-Borough-Occupancy-Permit-Form.pdf>

Edgeworth Borough

Website: <https://edgeworthborough.org/>

Phone: 412-741-2866

Fax: 412-741-6998

Address: 301 Beaver Road, Edgeworth, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Borough Tax Due at Discount: 7/14

Quaker Valley School Tax Due at Discount: 8/31

Water/Sewer: Edgeworth Municipal Authority, 412-741-5100

Dye Test/Occupancy Cert: Not Required at this time, confirm with borough 412-741-2866.

Elizabeth Borough

Website: <http://elizabethpa.net/>

Phone: 412-384-7771

Fax: 412-384-9812

Address: 121 N 2nd Ave, Elizabeth, PA 15037

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Robin Schmidt, PO Box 37, Elizabeth, PA 15037

Phone: 412-510-9655

Borough Tax Due at Discount: 4/30

Elizabeth Forward School Tax Due at Discount: 8/31

Water/Sewer: Elizabeth Borough Municipal Authority, 412-384-3686, Email: adminassist@ebmastp.com

Garbage: Advanced Disposal Systems, 724-437-7336

Dye Test: Not required at this time. Verify with Borough 412-384-7771

Occupancy Cert: REQUIRED for purchases. Cert Fee: \$65.00

Contact Borough: 412-384-7771

Elizabeth Township

Website: <http://elizabethtownship.com/>

Phone: 412-751-2880

Address: 522 Rock Run Road, Elizabeth, PA 15037

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and School Tax Collector: Mary Walos, 522 Rock Run Road, Elizabeth, PA 15037

Phone: 412-751-2880, ext. 1017

Twp Tax Due at Discount: 4/30

Elizabeth Forward School Tax Due at Discount: 8/31

Sewer: Elizabeth Twp Sanitation Dept., 412-751-2880, Option 5

Dye Test: Required on Purchases. Seller must hire a plumber licensed in Pennsylvania to perform the dye test. Plumber is to contact the Sewage Plant Supervisor at 412-751-8180 to schedule a representative to be present for the test.

Dye Test Instructions: <http://elizabethtownship.com/wp-content/uploads/2020/01/Sewer-Letter-and-Dye-Test-2020.pdf>

Dye Test Application: <http://elizabethtownship.com/wp-content/uploads/2016/07/NEW-APPLICATION-FOR-CERTIFICATE-OF-COMPLIANCE1-2.pdf>

Occupancy Inspection: Required for Purchases. Fee is \$75.00. Contact township at 412-751-2880. Any required follow up inspections are \$35.00.

Emsworth Borough

Website: <http://www.emsworthborough.com/>

Phone: 412-761-1161

Email: emsworthborough@comcast.net

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Laura West, 171 Center Ave, Emsworth, PA 15202

Phone: 724-734-4714

Borough Tax Due at Discount: 5/31

Avonworth School Tax Due at Discount: 8/31

Water/Sewer: Westview Water, 412-364-1257

Garbage: Waste Management of PA, 800-866-4460

Dye Test: Required for purchases. Not required for condominiums. Cert Fee: \$25.00

Contact Borough at 412-761-1161

Seller to hire a licensed and registered plumber to perform dye test and complete borough form.

Form: http://users.neo.registeredsite.com/8/0/5/14973508/assets/Dye_Test_Application.pdf

Occupancy Cert: Not Required at this time.

Public Utilities:

Electric Power

Duquesne Light Company

1-888-393-7100

Natural Gas

Columbia Gas of Pennsylvania

1-888-460-4332

Etna Borough

Website: <http://www.etnaborough.org/>

Phone: 412-781-0569

Address: 437 Butler Street, Pittsburgh, PA 15223

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Karen Tomaszewski, 437 Butler Street, Pittsburgh, PA 15223

Phone: 412-781-0569, ext 24

Borough Tax Due at Discount: 6/30

Shaler Area School Tax Due at Discount: 8/31

Water/Sewer/Trash: Hampton Shaler Water Authority, 412-486-4867

Garbage: Waste Management of PA, 800-866-4460

Dye Test: Not Required at this time. Verify with borough at 412-781-0569.

Code Compliance (occupancy and Zoning) Required for purchase. Fee: \$30.00

Must complete both forms:

http://www.etnaborough.org/files/Application-For-Certificate-of-Code-Compliance--Sale-of-Property_1_2018.pdf

<http://www.etnaborough.org/files/Application-for-Zoning-Certificate.pdf>

Fawn Township

Website: <http://www.fawntwp.org/>

Phone: 724-226-0666

Fax: 724-226-9466

Email: fawntwp@comcast.net

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and School Tax Collector: Margaret Hunkele

Phone: 724-226-0666, ext. 232

Township Tax Due at Discount: 6/30

Highlands Area School Tax Due at Discount: 8/31

Water: Fawn-Frazier Water Authority, 724-224-6562

Sewer: Fawn Township Sanitary Authority, 724-224-1905

Dye Test: Required for a purchase. Seller must hire a licensed and registered plumber to perform the dye test. Contact Township for details, 724-226-1905

Occupancy and Zoning: Required for purchase. Must complete each form below:

<https://www.fawntownship.com/uploads/6/3/5/0/63506709/buildingoccupancyregistration.pdf>

<https://www.fawntownship.com/uploads/6/3/5/0/63506709/zoninglandintent.pdf>

Findlay Township

Website: <https://www.findlay.pa.us/>

Phone: 724-695-0500

Address: 1271 Route 30, Clinton, PA 15026

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and School Tax Collector: Barbara Coates, PO Box 395, Clinton, PA 15026

Phone: 724-695-2995; email: bcoates@findlaytwp.org

Township Tax Due at Discount: 5/31

West Allegheny Area School Tax Due at Discount: 8/31
Water/Sewer: Findlay Twp Municipal Authority, 724-695-3108

Occupancy Inspection not required at this time. Please call township to verify. 724-695-0500

Dye Test: Required for a purchase. Seller must make arrangements with township, 724-695-3108
Fee is \$150 or \$200.00 for a rush (3 days). Complete the attached application form.
<http://www.findlay.pa.us/DocumentCenter/View/944/Dye-Test-Application-PDF-rev-2016?bidId=>

Forest Hills Borough

Website: <https://www.foresthillspa.org/>
Phone: 412-351-7330

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Borough and School Tax Collector: Janet Sullivan, 2071 Ardmore Blvd., Pittsburgh, PA 15221
Phone: 412-351-7348; email: fhbtaxcollector@aol.com; Hours: Tuesday & Thursday 9AM-2PM
Borough Tax Due at Discount: 4/30
School Tax Due at Discount: 8/31
Water: Wilksburg Penn Joint Authority, 2200 Robinson Blvd, Pittsburgh, PA 15221, 412-243-6200
Sewer/Trash/Fire: Forest Hills Borough, 2071 Ardmore Blvd, Pittsburgh, PA 15221, 412-351-7330

Dye Test: Required for a purchase. Seller must hire a plumber to complete the test and fill out the borough form. Cert Fee: \$25.00

Dye Test Form:

[https://www.foresthillspa.org/Document%20Center/Forms/Permit%20Applications/Application%20For%20Dye%20Test%20Certificate%20Of%20Compliance.pdf? t=1554232536](https://www.foresthillspa.org/Document%20Center/Forms/Permit%20Applications/Application%20For%20Dye%20Test%20Certificate%20Of%20Compliance.pdf?t=1554232536)

Occupancy Cert is not required at this time.

Forward Township

Website: <http://forwardtownship.com/>
Phone: 412-384-1761
Address: 1000 Golden Circle, Elizabeth, PA 15037

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Township and School Tax Collector: William R. Firczak, 1000 Golden Circle, Elizabeth, PA 15037
Tax Cert Fee: \$15.00
Phone: 412-384-2321;
Borough Tax Due at Discount: 5/31
School Tax Due at Discount: 8/31
Water: Municipal Authority of Westmoreland County, PO Box 800 Greensburg, PA 15601
Phone: &24-755-5800; Cert fee: \$40.00

Municipal /Sewer: Forward Township, 1000 Golden Circle, Elizabeth, PA 15037
Phone: 412-384-1761, Cert Fee: \$15.00

Dye Test is not required at this time
Occupancy Cert is not required at this time.

Fox Chapel Borough

Website: <https://www.fox-chapel.pa.us/>
Phone: 412-963-1100
Address: 401 Fox Chapel Road, Pittsburgh, PA 15238

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317
Phone: 724-731-2300; email: custsvc@jordantax.com; Tax Cert Fee: \$10.00
Borough Tax Due at Discount: 7/31
Fox Chapel School Tax Due at Discount: 8/31
Water/Sewer: Fox Chapel Authority, 255 Alpha Drive, Pittsburgh, PA 15238; PH: 412-963-0212

Dye Test: Required for a purchase. Seller must hire a plumber that is on borough's approved list to conduct the dye test. Cert Fee: \$350, payment must be received at borough prior to scheduling test.
Dye Test Form: Fox Chapel Borough at 412-963-1100
https://www.fox-chapel.pa.us/sites/foxchapel.pa/files/uploads/dye_test_payment.pdf
Contact Fox Chapel Borough at 412-963-1100

Zoning Certificate of Compliance: Required for change of ownership, occupancy or building permit. Must complete application form.
Find form here: <https://www.fox-chapel.pa.us/files>
Contact Borough at 412-963-1100

Franklin Park Borough

Website: <https://www.franklinparkborough.us/>
Phone: 412-364-4115
Fax: 412-366-4406
Address: 2344 W Ingomar Road, Pittsburgh, PA 15237

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount: 3/31
Borough and School Tax Collector: Kristin Losco, 2344 W Ingomar Rd, Pittsburgh, PA 15237
Phone: 412-364-4848; email: kristinlosco@gmail.com; Tax Cert Fee: \$25.00
Borough Tax Due at Discount: 4/30
North Allegheny School Tax Due at Discount: 8/31
Water: Westview Water Authority, 210 Perry Hwy, Pittsburgh, PA 15229, 412-931-3292
Cert Fee: \$20.00

Sewer: McCandless Sanitary Authority, 418 Arcadia Drive, Pittsburgh, PA 15237, 412-366-3420
Cert Fee: \$20.00, plus \$1.00 for each fax request

Dye Test: Required for a purchase. Seller must complete the dye test application. Cert Fee: \$225, McCandless Sanitary Authority will perform the test. Phone: 412-366-8481. 14 day notice required.
Dye Test Application Form:

<https://www.mtsaonline.org/vertical/Sites/%7B7E8E0613-F8E9-44F4-A9AC-7961C27C984F%7D/uploads/dyetest2017app.pdf>

Certificate of Occupancy: Contact Borough at 412-364-4115 to see if required.

Frazer Township

Website: <http://www.frazertownship.net/>

Phone: 724-274-4204

Address: 592 Pittsburgh Mills Circle, Tarentum, PA 15084

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and School Tax Collector: Debbie Babjack, 592 Pittsburgh Mills Circle, Tarentum, PA 15084

Phone: 724-224-8971; dbajack@comcast.net

Water: Fawn-Frazer Water Authority, 724-224-6562

Sewer: Frazer Township Authority, 724-274-4202

Dye Test is not required at this time

Occupancy Cert is not required at this time.

Electric Company: West Penn Power

Gas: Peoples

Glassport Borough

Website: <https://glassportborough.net>

Phone: 412-672-7400

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jennifer Bell, 440 Monongahela Ave, Glassport, PA Phone: 412-664-

7310; Email: Jennifer.Bell229@gmail.com

Local tax Due at discount June 30th

South Allegheny School Tax due at discount by September 15th

Delinquent Local Tax Collector: MBM Collections

Delinquent School Tax Collector: Keystone Collections

Dye Test is required. Seller must contact a registered plumber to complete and submit results to Borough.

Occupancy Cert is required. \$50.00. Call 412-672-7400

Glen Osborne Boro

Website: <https://www.glenosborneborough.org/>

Phone: 412-741-2778

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School District: Quaker Valley

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317

Phone: 724-731-2300; email: custsvc@jordantax.com

Dye Test is required. Seller must contact a registered plumber to complete and submit results to Borough.

Occupancy Cert not required at this time. Call 412-741-3775 for information.

Greentree Borough

Website: <http://www.greentreeboro.com/>

Phone: 412-921-1110

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Greentree Borough 412-921-1110

School District: Keystone Oaks

Dye Test is required. Seller must contact a registered plumber to complete and submit results to Borough. Fee is \$35.00 for Dye Test Cert.

If you received an "Evidence of Compliance" letter, but the sale fell through you may use that letter for the next sale

Occupancy Cert is required. \$10.00. Call 412-921-1110 for information.

Municipal Lien Letter/ Tax Cert Request: <http://www.greentreeboro.com/lienletter.pdf>

Hampton Township

Website: <https://hampton-pa.org/>

Phone: 412-486-0400

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317

Phone: 724-731-2300; email: custsvc@jordantax.com

Water Authority: Hampton Shaler Water Authority: 412-486-4867, PO Box 66, Allison Park, PA 15101
Hampton Twp Municipal Lien Letter Fee is \$25.00.

Dye Test is required. Seller must hire one of township's approved plumbers. Fee is \$40.00 for cert.
Call 412-486-0400 ext. 3312 for more information.

List of approved plumbers:

file:///C:/Users/aneff/Downloads/2021%20approved%20dye%20testing%20agency%20list_01082021154853_20210108154853_202101110809134205.PDF

Application for Dye Test:

<https://www.hampton-pa.org/DocumentCenter/View/140/Storm-Water-Compliance-Test-Dye-Test-Application-PDF>

If your home is sewerred by McCandless Twp Sanitary Authority of Deer Creek Basin, you must contact that authority to perform the dye test. The \$0 fee to Hampton Twp would not be required.
Dye test is not required for septic systems.

Occupancy Cert is required. \$25.00. **Required on vacant land and purchases.**

Harmar Township

Website: <http://harmartownship.homestead.com/>

Phone: 724-274-4550

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School District: Allegheny Valley

Township and School Tax Collector: James R. DiPalma, PO Box 294, Cheswick, PA 15024

Phone: 724-410-7356; jimdee1939@verizon.net

Tax Cert Fee: \$20.00

Hours: Mondays (during discount period)

1:00 pm - 7:00 pm

Delinquent Tax Collector: Jordan Tax 724-731-2300

Dye Test is required. Seller must contact a registered plumber to complete and submit results to Township. Fee is \$60. Call 724-274-4550 for more information.

Occupancy Cert is required. Fee is \$60.00. Call 724-226-1393 for information.

Harrison Township

Website: <http://harrisontwp.com/>

Phone: 724-226-1393

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and Highland School Tax Collector: Michael D. McKechnie, 53 Garfield Street, Natrona, PA 15065; Phone 724-224-6055

Dye Test is required. Fee is \$25.00. Contact Township at 724-274-4550 for information. Seller to hire a registered plumber.

Dye Test Application: <http://harrisontwp.com/wp-content/uploads/2019/07/Smoke-or-Dye-Test-and-Inspection-Application.pdf>

Occupancy Cert is not required at this time. Call 724-226-1393 to confirm.

Hayswell Township

Address: 24 River Road, Sewickley, PA 15143

Website: <https://www.haysvilleborough.org/>

Phone: 724-741-5038

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School District: Allegheny Valley

Twp and Quaker Valley School Tax Collector: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317

Phone: 724-731-2300; email: custsvc@jordantax.com

Dye Test is not required at this time. Please call 724-741-5038 to verify.

Occupancy Cert is not required at this time. Please call 724-741-5038 to verify.

Heidelberg Borough

Website: <http://heidelbergborough.org>

Phone: 412-276-2565

Address: 1631 E Railroad Street, Heidelberg PA 15106

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

School District: Chartiers Valley

Township and School Tax Collector: Nathaniel Jackson, 1714 Walnut St., Heidelberg, PA 15106

Phone: 412-276-5653; heidelbergtaxcollector@gmail.com

Hours: Wednesday Evenings 5:00PM to 9:00PM

Dye Test is required. Cert fee is \$25.00. Seller must call and hire a registered plumber.

Dye Test Application: <http://heidelbergborough.org/wp-content/uploads/2018/05/DyeTest.pdf>

Occupancy Cert is required. Cert fee is \$65.00. Call 412-276-0363 to schedule with borough.

Occupancy Permit Application: <http://heidelbergborough.org/wp-content/uploads/2019/02/Occupancy-Permit.pdf>

Homestead Borough

Website: <http://www.homesteadborough.com/>

Phone: 412-461-1340

Address: 221 East Seventh Ave, Homestead, PA 15120

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Borough and School Tax Collector: Homestead Borough, 221 E 7th Ave, Homestead, PA 15120 Phone

412-461-1340 Ext 102

Homestead Borough Taxes due at discount through 4/30

Steel Valley SD Taxes dues at discount through 8/31

Dye Test is required. Cert fee is \$53.50. Seller must call and hire a registered plumber. Contact Borough at 412-461-1340.

Dye Test Cert: <http://www.homesteadborough.com/government/administration/downloads/forms-permits-applications/dye-test-certification.pdf>

Occupancy Cert is required. Cert fee is \$75.00 for Residential, \$150.00 for commercial. Also Requires a zoning cert. Fee is \$38.50. Call 412-412-464-1340 for more info and to schedule with borough.

Occupancy Application:

<http://www.homesteadborough.com/government/administration/downloads/forms-permits-applications/occupancy-building-permit.pdf>

Zoning Cert: <http://www.homesteadborough.com/government/administration/downloads/forms-permits-applications/zoning-certificate-application.pdf>

Additional Borough Forms, Permits and Applications:

http://www.homesteadborough.com/government/administration/forms_applications.aspx

Indiana Township

Website: <https://indianatownship.com/>

Phone: 412-767-5333

Address: 3710 Saxonburg Blvd, Pittsburgh, PA 15238

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Township and Fox Chapel School Tax Collector: Julie Leventry, 93 Deer Creek Road, Cheswick, PA 15024

Phone: 724-265-3192; email: indianatownshiptax@gmail.com

Indian Twp Real Estate Taxes Due at Discount by 4/30

Fox Chapel School District Taxes Due at Discount by 8/31

Dye Test is required. Seller should call to verify 412-767-5333 ext. 322.

Properties serviced by Deer Creek Drainage Basin require dye tests on purchases and refinances.

Twp Instructions: <https://indianatownship.com/pdf/REQUESTINSTRUCTIONS.pdf>

Indiana Twp Dye Test Form: <https://indianatownship.com/pdf/DYETESTFORM.pdf>

* NOTE: ONLY use IF within Indiana Township Owned Sewer Area (NOT for Deer Creek Drainage Basin Sewers – which are the majority)

If property is located in Deer Creek Drainage Basin, dye test will be scheduled once title company orders the municipal lien letter.

Occupancy Cert is not required at this time. Call 412-767-5333 to verify.

Ingram Borough

Website: <https://www.ingramborough.org/>

Phone: 412-921-3625

Address: 40 W Prospect Ave, Pittsburgh, PA 15205

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 4/30

School Tax Due at Discount: 9/30

Borough and Montour School Tax Collector: Jordan Tax Service, 102 Rahway Rd, McMurray, PA 15317

Phone: 724-731-2300; email: custsvc@jordantax.com

Dye Test is only required on some streets. Seller should call borough to verify 412-921-3625. No charge at this time.

Occupancy Cert is not required at this time on single family homes, but is required on all other properties. Call 412-922-5877 to verify.

Jefferson Hills Borough

Website: https://www.jeffersonhillsboro.org/boroughofjeffersonhills_home.aspx

Phone: 412-655-7735

Address: 925 Old Clairton Road, Jefferson Hills PA 15025

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 8/31

School Tax Due at Discount: 8/31

Borough and West Jefferson Hills School Tax Collector: Josephine Lipnicky, PO Box 826, Jefferson Hills, PA 15025 412-226-2230; no email (will fax tax cert) Cert Fee: \$40.00

Dye Test is required. Cert fee is \$35.00. Seller will need to hire a licensed plumber. Plumber will need to obtain and complete borough form. Dye Test is valid for 2 years. Seller should call borough to verify at 412-655-7735.

Dye Test Form: <https://www.jeffersonhillsboro.org/Downloads/Dye%20Test2.pdf>

Occupancy Cert is required. Fee is \$30.00 Please contact borough at 412-655-7735.

Residential Occupancy Permit Application:

<https://www.jeffersonhillsboro.org/Downloads/Residential%20Occupancy%20Application.pdf>

Kennedy Township

Website: <http://www.kennedytwp.com/>

Phone: 412-771-2321

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 5/31

School Tax Due at Discount: 10/31

Twp and Montour School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com Cert Fee: \$30.00

Dye Test may be needed. Seller to contact township to see if one is required at 412-771-2321. If required, the fee is \$75.00. Dye testes are valid for a period of 1 year.

Dye Test Application: <http://www.kennedytwp.com/wp-content/uploads/LienLetter-DyeTestApplInspectionReport.pdf>

Occupancy Cert is only required on new construction residential properties (\$10.00) and commercial properties (\$100.00). Contact Township at 412-771-2321

Occupancy Applications and other township forms can be found here:

<http://www.kennedytwp.com/township-applications/>

Kilbuck Township

Website: <https://www.kilbucktownship.org/>

Phone: 412-761-3945

Address: 343 Eicher Road, Kilbuck Twp, PA 15237

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 5/31

School Tax Due at Discount: 8/31

Twp and Avonworth School Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Cert Fee: \$30.00

Dye Test is required. Fee is \$150.00. Seller to call township to schedule at 412-761-3945.

Find Dye Test Application Here:

<https://www.kilbucktownship.org/-zoning-forms-resolutions--ordinances.html>

Occupancy Cert is required. Fee is \$50.00 Seller must call township to schedule at 412-761-3945

Leet Township

Website: <https://leettownship.org/>

Phone: 724-266-2280

Address: 194 Ambridge Avenue, Fair oaks, PA 15003

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 5/15

School Tax Due at Discount: 8/31

Twp Tax Collector: Cindy Wanto, 194 Ambridge Ave, Fair Oaks, PA 15003 \$25.00 for cert

Quaker Valley School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Dye Test is not required at this time. Call 724-266-2280 to verify with Township.

Occupancy Cert is required. Fee is \$55.00 Seller must contact inspector to schedule and make arrangements for payment. Contact 724-766-2565.

Leetsdale Borough

Website: <https://www.leetsdaleboro.net/>

Phone: 724-266-4820

Address: 373 Beaver Street, Leetsdale, PA 15056

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Local Tax Due at Discount: 5/31

School Tax Due at Discount: 8/31

Twp and Quaker Valley School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com

Dye Test is not required at this time. Call 724-266-4820 to verify with Borough.

Occupancy Cert is required. Fee is \$45.00 Seller must call inspector to schedule. Contact 412-766-2565.

Inspection Application:

[https://www.leetsdaleboro.net/vertical/sites/%7BDFDD4B26-B158-4B89-8B9F-DC39A03359A0%7D/uploads/Occupancy_Inspection_Application\(1\).pdf](https://www.leetsdaleboro.net/vertical/sites/%7BDFDD4B26-B158-4B89-8B9F-DC39A03359A0%7D/uploads/Occupancy_Inspection_Application(1).pdf)

Municipal Lien Information can be found here:

https://www.leetsdaleboro.net/index.asp?Type=B_BASIC&SEC={18458810-43F0-4695-BC99-580C0A241315}&DE={BE94DA51-9878-4CB2-980A-939FEC848C06}

Liberty Borough

Website: <http://www.libertyborough.com/>

Phone: 412-678-3286

Address: 2921 Liberty Way, McKeesport, PA 15133

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Twp and School Tax Collector: Shelly Aquilante Phone:412-678-3286

Dye Test is required. Fee is \$50.00. Seller must hire a registered plumber to complete borough application form and perform dye test and return to borough. Contact Borough for further information at 412-678-3286.

Occupancy Cert is required. Fee is \$30.00 Seller must contact inspector to schedule at 412-678-3287.

Dye Test and Occupancy Cert Application Can be found here:

<http://nebula.wsimg.com/bfb2cfd3a1edf8154a58d8b32d3288ca?AccessKeyId=1D696326C25AFD5D5F08&disposition=0&alloworigin=1>

Lincoln Borough

Website: <http://www.lincolnborough.com/index.html>

Phone: 412-751-2655

Address: 45 Abe's Way, Elizabeth, PA 15037

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

Boro and School Tax Collector: Sharon Jagman, taxcollector@lincolnborough.com; 412-751-2659

Hours: Tuesdays and Thursdays 10AM-1PM

Dye Test is not required at this time. Call to verify at 412-751-2655

Occupancy Cert is not required at this time. Call borough at 412-751-2655 to confirm.

Marshall Township

Website: <https://www.twp.marshall.pa.us/>

Phone: 724-935-3090

Address: 525 Pleasant Hill Road, Se 100, Wexford, PA 15090

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Twp Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Twp and North Allegheny School Tax Collector: Charles Carey, 102 Westminster Drive, Mars, PA 16046
cicarey@zoominternet.net; Phone 724-772-2470 Cert Fee: \$25.00

Dye Test is required. Seller must contact township to have dye test completed. 724-935-3090.

Occupancy Cert is not required at this time. Fee is \$30.00 Call 724-935-3090 to confirm.

McCandless Township

Website: <https://www.townofmccandless.org/>

Phone: 412-364-0616

Address: 9955 Grubbs Road, Wexford, PA 15090

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Twp Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Twp and North Allegheny School Tax Collector: Town of McCandless, 9955 Grubbs Road, Wexford, PA 15090; Email: jsteigerwald@townofmccandless.org; Cert fee is \$25.00 for faxed or emailed certs.

Tax Cert/No Lien Letter Request:

https://www.townofmccandless.org/sites/g/files/vyhlf861/f/uploads/tax_certification_request_1-7-20.pdf

Dye Test is required. Seller must contact McCandless Township Sanitary Authority at 412-366-2700 to schedule. Fee is \$168.00. Form must be completed.

Occupancy Cert is only required for new construction or for extensive renovations. Call 412-364-0616 to verify.

Title Company should also contact:

1) McCandless Township Sanitary Authority at 412-366-2700.

2) West View Water Authority at 412-931-3292.

Both Authorities can lien for non-payment of services and may also have outstanding municipal liens.

McDonald Borough

Website: <http://mcdonaldboro.com/>

Phone: 724-926-2750

Address: 151 School Street, McDonald, PA 15057

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Twp Real Estate Tax Due at Discount by 6/15

School Tax Due at Discount by 9/30

Boro and School Tax Collector: Keystone Collections PO BOX 514, Irwin, PA 15642;

724-978-0300 – Tax Cert Fee \$50.00

Tax Office hours: Tues., Wed., Thurs. 8:00 a.m. – 12:00 p.m.

Dye Test is not required at this time. Call Borough to verify. 724-926-8711

Occupancy Cert is not required at this time. Call Borough to verify.

Trash Collection:

Waste Management

1-800-866-4460

Trash is picked up every Tuesday. Please contact Republic Services for their holiday schedule. Recycling bins are available through the Borough office.

Cable Service:

Comcast: 800-266-2278

Gas Service:

Columbia Gas: 800-247-7660 / 888-460-4332 (Emergency)

Electric Service:

West Penn Power: 800-255-3443

McKees Rocks Borough

Website: <https://mckeesrockspa.us/>

Phone: 412-331-2498

Address: 340 Bell Ave, McKees Rocks, PA 15136

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Boro Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 8/31

Boro and Sto-Rox School Tax Collector: Jordan Tax Service, Inc. 102 Rahway Road, McMurray, PA 15317;
724-731-2328; Cert Fee\$30.00

Dye Test is required at this time. Call Borough at 412-331-2498. Fee is \$50.00

Occupancy/Zoning Cert is only required if a structure is erected, altered or converted. Fee \$50.00

McKeesport, City of

Website: <https://www.mckeesport-pa.gov/>

Phone: 412-675-5020

Address: 500 5th Avenue, McKeesport, PA 15132

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

City Tax Collector: City of McKeesport, 500 5th Ave, McKeesport, PA 15132

Phone: 412-675-5020 Ext 626

School Tax Collector: McKeesport Area School District, 3590 O'Neil Blvd, McKeesport, PA 15132

Phone: 412-664-3610

Dye Test is not required at this time. Call City to verify. 412-675-5060

Occupancy Permits

Occupancy permits are required at the time of a sale of a property. This applies to both residential and commercial properties. Sellers and/or real estate agents are expected to schedule these inspections prior to the closing. Please allow a minimum of two weeks for scheduling.

All occupancy permits must be completed in person Monday through Friday between the hours of 9 a.m. and 4 p.m. in the Community Development Office.

(McKeesport continued below)

Occupancy permits are \$75 per unit in single- and two-family dwellings.
Occupancy permits for multi-family dwellings (i.e. apartment buildings) are \$50 per unit.
Occupancy permits for commercial and industrial buildings are \$125 per unit.
The City reserves the right to charge a re-inspection fee after two visits to the same unit. The City also reserves the right to refuse the inspection of unsanitary properties (severely water-damaged, rodent-infested, etc.
Call 412-675-5020 ext 635 for more information.

Millvale Borough

Website: <https://www.millvalepa.com/>

Phone: 412-821-2777

Address: 501 Lincoln Ave, Millvale, PA 15209

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Boro Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 8/31

Boro and Shaler Area School Tax Collector: Scott Davis 146 Grant Ave, Millvale, PA 15029; 412-418-6425

Hours of Operation: Tuesday - Thursday: 9:30am to 5:30pm

Dye Test may be required. Call Borough to confirm at 412-821-2777. Cert Fee is \$25.00

Must be completed by a registered plumber.

Dye Test Form:

https://www.millvalepa.com/sites/g/files/vyhlf4711/f/uploads/millvale_dye_test_certification_application.pdf

Occupancy/Zoning Cert is required. Fee is \$50.00. Reinspections \$35.00. Call Borough at 412-821-2777.

Occupancy Application:

https://www.millvalepa.com/sites/g/files/vyhlf4711/f/uploads/occupancy_permit-sale_2.pdf

BOROUGH OF MILLVALE UTILITY PROVIDERS

ELECTRIC - Duquesne Light - Billed Monthly - 412-393-7100 - Duqlight-em - Emergency 888-393-7000

WATER - PGH20 - Billed Monthly - 412-255-8800 - Info@pgh2o.com - Emergency 412-255-2423

GAS - Peoples Gas - Billed Monthly - 1-800-764-0111 - peoplesgas-em - Emergency 1-800-400-4271

SEWAGE CONVEYANCE - Girty's Run Joint Sewer Authority - 412-821-3497

Billed monthly, but calculated in 3 month periods.

\$14.50 is divided by 3 for up to 5,000 gallons.

Customers are billed \$4.83 per month until they use 5,000 gallons.

Customers surpassing 5,000 gallons are then billed \$6.00 per each 1,000 gallons used.

If the customer exceeds the 5,000 gallons in month one, they are billed the full \$14.50 and then the difference.

If the customer exceeds the 5,000 in month two, they are billed the remaining \$9.67 and then the difference.

SEWAGE TREATMENT - Alcosan - Billed Monthly - 412-766-4810 - alcosan-em - Overflows 412-734-6249
TRASH & RECYCLING RESIDENTIAL - Waste Management - Billed Monthly - 1-800-866-4460 - Request Special Service

BILLING (Trash, Sewage Treatment, Sewage Conveyance) - Jordan Tax Service - Provides Monthly Bills - 412-835-5243 - custsvc@jordantax.com

Monroeville

Website: <https://www.monroeville.pa.us/>

Phone: 412-856-1000

Address: 2700 Monroeville Blvd, Monroeville, PA 15146

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 8/31

Municipal and Gateway School Tax Collector: Monroeville Tax Office

2700 Monroeville Blvd, Monroeville, PA 15146; Montax@monroeville.pa.us;

Hours: M-F 9:00am - 4:00pm

Dye Test is required. Seller agent to pay \$250 fee and complete forms. Must be scheduled and completed at least 2 weeks in advance to closing. Municipality to send a plumber.

Call Monroeville Municipal Authority at 412-372-2677

Find Dye Test Form Here:

<https://www.monroevillewater.org/documents-forms>

Occupancy/Zoning Cert is required. Fee is \$75.00. Call Municipality at 412-856-1000.

Application Form:

<https://www.monroeville.pa.us/docs/bldg/ResOccPermits/ResOccPermitApplication.pdf>

List of Occupancy Inspection Items:

<https://www.monroeville.pa.us/docs/bldg/ResOccPermits/InspList2-0Req.pdf>

Moon Township

Website: <http://www.moontwp.com/>

Phone: 412-262-1700

Address: 1000 Beaver Grade Road, Moon Township, PA 15108

County Tax Collector: County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

Municipal Real Estate Tax Due at Discount April 1 thru May 31

School Tax Due at Discount by August 31

Municipal and Moon Area School District Tax Collector: Catherine Tress

1700 Beaver Grade Road, Moon Township, PA 15105

<http://www.moontaxoffice.us/index.html>

Hours: April thru September: M,T,W, F: 9am-4pm, Thurs: 1pm-7pm

October thru December: M, W, F: 9am-3pm, Tues & Thurs: 10am-1 pm

January thru March: M,W, F: 9am-3pm, Tues and Thurs: 10am-1pm

Occupancy Inspection not required. Call 412-262-1700 to verify with Moon Twp.

Dye Test: Required for purchases. Dye Tests will be valid for a 2 year period.

Contact Moon Twp Municipal Authority to schedule. Phone: 412-264-4300.

14 Day Advance Notice is required.

Form: <http://moontma.com/Customer%20Service/lien%20letter%20request%20form.pdf>

Mount Lebanon

Website: <https://www.mtlebanon.org/27/Contact-Us>

Phone: 412-343-3400

Address: 710 Washington Road, Pittsburgh, PA 15228

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

Municipal Real Estate Tax Due at Discount by July 31st

School Tax Due at discount by July 31st

Municipal and School District Tax Collection: Joseph Senko

710 Washington Road, Pittsburgh, PA 15228

<http://www.mtlebanon.org/273/Real-Estate-Tax>

Hours: M-F 8am-5pm

Occupancy Inspection not required. Call Municipality to verify. 412-343-3400

Dye Test is required.

Seller Must submit Evidence of Compliance Form:

<http://www.mtlebanon.org/DocumentCenter/View/93/Dye-Testing-Form?bidId=>

must be made a minimum of 10 business days prior to the closing date \$50 Fee must accompany request.

Submission of a request for Interim Evidence of Compliance must be made 14 business days prior to the closing date. Appropriate fee (\$50) plus \$200 for escrow) must accompany request Escrow Agreement Pertaining to Inclement Weather:

<http://www.mtlebanon.org/DocumentCenter/View/9390/Dye-Test-Escrow-Inclement-Weather?bidId=>
/

Escrow Agreement Pertaining to Defects:

<http://www.mtlebanon.org/DocumentCenter/View/9391/Dye-Test-Escrow-Pertaining-to-Defects?bidId=>

3. Upon receipt of the completed Evidence of Compliance form and the appropriate fee, the dye test information provided by the plumber is reviewed by the Public Works Department. Once approved, the Public Works Department sends a letter of compliance to the Finance Office, who then includes it in a pack with the requested Municipal Claims and Tax Certification Letters. Any violations, open permits and dye testing requirements must be resolved before the municipal claims letter and/or tax certification letter will be released.

4. Mt. Lebanon Municipality does not schedule dye tests. The plumber seller selects must be registered and licensed in Allegheny County.

Testing must include, but is not limited to any of the following:

Dye-testing at each downspout

Dye-testing at driveway and area drains

Dye-testing by flooding negative slope driveways with fresh-air vents at the base of the driveway (surface water should be captured by an area drain and not the vent)

Dye-testing at each roof drain on flat roofs where the rain leader is enclosed within the structure

Dye-testing at interior French drains or sumps

An approved dye test is good for three years.

Refinancing does not require a dye test.

Mt Oliver Borough

Website: <https://mtoliver.com/home/mt-oliver-government/tax-collection/>

Phone: 412-431-8107

Address: 150 Brownsville RD, Pittsburgh, PA 15210

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

Borough Tax Collector:

Tina Carcia

Tax Collector

Ph: 412-431-8107 ext. 101

Email: tina.carcia@mtolivaer.com

Municipal Taxes: Borough taxes are due before July 1. 2% discount if paid before April 30th
If paid after July 1, 10% penalty

Dye Test and occupancy inspection required.

<https://mtoliver.com/wp-content/uploads/2018/02/Dye-Test-Inspection-Report-2018.pdf>

\$55.00 needs to be completed by a licensed plumber (payment agreed/negotiated between parties)

Buyer and Seller to agree on fees associated with occupancy permit and dye test.

Occupancy application form here: <https://mtoliver.com/wp-content/uploads/2019/11/Application-for-Occupancy-Permit.pdf>

Occupancy Inspection fees:

\$100 per unit for Residential, \$75 per unit for commercial, Re-inspection: \$55.00 per unit.

Pittsburgh Public School taxes are collected separately through the city

Ph: 412-255-2525

City of Pittsburgh

Real Estate Division

414 Grant Street

Pittsburgh, PA 15219

email: RealEstateTaxInfo@pittsburgh.gov

Website: <https://pittsburghpa.gov/finance/real-estate-taxes>

2% discount for taxes paid by February 10th Last day of February for gross

Hours of operation: 7:30am-4:00 pm, M-F, excluding holiday

Munhall Borough

Website: <http://www.munhallpa.us/borough-munhall-departments/tax-collection/>

Address: 1900 West Street, Munhall, PA 15120

Phone: 412-464-7310

Local and School Tax Collector: Donna Mercuri,

Phone: 412-464-7315

1900 West Street, Munhall, PA 15120

Office Hours: 10:00 am through 2:00 pm

Tuesday, Wednesday and Thursday ONLY.

Dye Test is required:

Contact Dan Reid for dye test cert 412-809-6186

Website: <https://mssma.us/>

Dye test required on all property transfers and sales, (not required for refis) must be completed by licensed plumber fee: \$30.00 payable to Munhall Borough of Tax Collector, 1900 West Street, Munhall, PA 15120 Passing test results must be submitted 21 days prior to the closing date.

Sewer Dye Test Form and requirements here: <https://mssma.us/wpfb-file/sewer-dye-test-2019-pdf/>

Occupancy Inspection is required and must be scheduled through code enforcement: 412-464-7319

Residential Fee \$75.00

Occupancy permit inspection punch list <http://www.munhallpa.us/wp-content/uploads/Residential-Occupancy-Punch-List-1.pdf>

Commercial Fee: \$125

Punch List <http://www.munhallpa.us/wp-content/uploads/Commercial-Occupancy-Punch-List-1.pdf>

Neville Township

Website: <https://nevilletownship.us/>

Neville Township Municipal Building, 5050 Grand Avenue, Neville Island, PA 15225

Phone: 412-264-1977

Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317

Phone: 724-731-2320; email: custsvc@jordantax.com

Occupancy Inspection is required: Seller Must call to schedule for occupancy inspection and obtain forms 412-264-1977

Dye Test is required: \$50 Seller pays fee and must schedule dye test, Seller completes top part of form, licensed plumber completes bottom half of form.

North Braddock Borough

Website: <https://northbraddockborough.com/>

Address: 600 Anderson Street, North Braddock, PA 15104

Phone: 412-271-1306

Email: admin@northbraddockborough.com

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 8/31

Borough and Woodland Hills School Tax Collector: Borough of North Braddock, PO Box 473, North Braddock PA 15104

Dye Test is required. Fee is \$20.00. Seller must hire a licensed plumber to perform the dye test and submit form back to Borough.

Dye Test Application:

<https://www.northbraddockborough.com/wp-content/uploads/2018/01/North-Braddock-Dye-Test.pdf>

Occupancy Cert is required \$50.00 for residential and \$100.00 for commercial. Call 412-271-0832.

Occupancy Application: <https://northbraddockborough.com/wp-content/uploads/2020/01/North-Braddock-Occupancy-Permit.pdf>

Occupancy Permit Borough Requirements:

<https://www.northbraddockborough.com/wp-content/uploads/2018/01/North-Braddock-Occupancy-Permit-Requirements.pdf>

North Fayette Township

Website: <https://www.north-fayette.com/>

Address: 400 North Branch Road, Oakdale, PA 15071

Phone: 412-788-4888

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 8/31

Township and North Fayette School Tax Collector: Tom Falcioni, 400 North Branch Road, Ste 700 Oakdale, PA 15071; email: nftaxoffice@gmail.com; 724-693-3116

Dye Test and Video Camera Inspection is required for sales and transfers for any property with a building or structure on it. Seller to hire a licensed plumber to complete dye test and attached form. Call 724-693-3080 or email Debbie at dmidgley@north-fayette.com

Dye Test Application:

<https://www.north-fayette.com/DocumentCenter/View/215/Dye-Test-Application?bidId=>

Occupancy Cert is not required at this time. Call Twp to verify at 412-788-4888.

North Versailles Township

Website: <https://nvtpa.com/>

Phone: 412-823-6602

Address: 1401 Greensburg Ave, North Versailles, PA 15137

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Township and North Fayette School Tax Collector: Mary Ann Fetsick, 1401 Greensburg Ave, North Versailles, PA 15137; 412-824-6616; mafetsick796@gmail.com

Municipal Lien Letter Form: \$25.00 title company pays.

<https://nvtpa.com/wp-content/uploads/2018/07/Municipal-Lien-Letter-Request-Form.pdf>

Dye Test is required. Seller's responsibility to call North Versailles Township Sanitary Authority to have test completed. Fee is \$135.00. Must be paid before appointment can be scheduled.

APPOINTMENTS CAN ONLY BE SCHEDULED MONDAY & TUESDAYS BETWEEN 9:30 AM AND 1:00 PM

Find Application Form Here: <https://nvtssa.com/>

Zoning Certificate Application Required on Purchases; \$50.00 Fee:
<https://nvtssa.com/wp-content/uploads/2020/09/Zoning-Certificate-Application.pdf>

Occupancy Cert is only required for new construction or change in property use. \$50 residential and \$100 Commercial. Zoning Cert Required on all changes in property ownership or occupancy. Certificate of Occupancy Application: <https://nvtssa.com/wp-content/uploads/2018/07/Occupancy-Permit.pdf>

Oakdale Borough

Website: <http://www.oakdaleborough.com/>
Phone: 724-693-9740
Address: 6115 Noblestown Road, Oakdale, PA 15071

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount by 3/31
Borough Real Estate Tax Due at Discount by 7/31
West Allegheny School Tax Due at Discount by 8/31
Borough and West Allegheny School District Tax Collector: Dawn Ostrander oakdaletaxes@verizon.net
Phone: 724-693-9397; PO BOX 222 Oakdale, PA 15071

Dye Test is required. For all dye requests, you must email: merlino@oakdaleborough.com
Please send all paperwork INCLUDING PAYMENT to 6115 Noblestown Road, Oakdale, PA. 15071
Dye Tests are \$20.00
Please note that requests take a minimum of one (1) week to process.
If you have any questions, please call the Borough Office at 724-693-9740, x203.
Dye Test Application:
http://www.oakdaleborough.com/uploads/4/7/6/6/47666107/2021_dye_test_application.pdf

Occupancy is not required. Contact Borough to verify at 724-693-9740

Oakmont Borough

Website: <https://oakmontborough.com/>
Phone: 412-828-3232
Address: 767 Fifth Street, Oakmont, PA 15139

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount by 3/31
Borough Real Estate Tax Due at Discount by 5/31
Riverview School District Tax Due at Discount by 8/31
Borough and Riverview School District Tax Collector: PA Municipal Service Co. 412-826-0300

Sewage handled by PA Municipal Service: 412-826-0300

Water handled by Oakmont Municipal Authority: 412-828-7220

Dye Test is not required at this time. Call Borough to verify at 412-828-3232

Occupancy: Both the Present Owner and Proposed Owner must fill out a “Certificate of Ownership & Use” form, have them notarized and forms to the Borough Office in order to release the Lien Letter

Certificate of Ownership Buyer Form:

<https://oakmontborough.com/wp-content/uploads/Certificate-of-Ownership-Proposed-Owner-.pdf>

Certificate of Ownership Seller Form:

<https://oakmontborough.com/wp-content/uploads/Certificate-of-Ownership-Present-Owner-.pdf>

Ohio Township

Website: <https://www.ohiotwp.org/>

Phone: 412-364-6321

Address: 1719 Roosevelt Road, Pittsburgh, PA 15237

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 4/30

Avonworth School District Tax Due at Discount by 8/31

Twp and Avonworth School District Tax Collector: Kristen Pontello, 412-528-4858

Email: kpontello.ohiotwp@verizon.net

Water handled by West View Water Authority 412-931-3292

Sewage handled by Ohio Twp Sanitary Authority 412-364-4549

Smoke and Dye Test Required. Cert Fee is \$35.00. Seller to hire their own plumber. Form requires seller(s)'s social security number and forwarding address or will be returned.

Township Form: https://www.ohiotwp.org/vertical/sites/%7B941757A3-CCD1-47BA-9A1A-E6013FADA729%7D/uploads/Tax_Certification_Municipal_Lien_Letter_Form_Updated_2_2_21.pdf

Occupancy inspection not required. Call Twp to verify at 412-364-6321.

Osborne/Glen Osborne Borough

Website: <https://www.glenosborneborough.org/>

Phone: 412-741-3775

Address: PO Box 97, Sewickley, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Boro Real Estate Tax Due at Discount by 7/31

Quaker Valley School District Tax Due at Discount by 8/31

Boro and Quaker Valley School District Tax Collector: Jordan Tax Service 724-731-2311

102 Rahway Road, McMurray, PA 15317; email: custsvc@jordantax.com

Dye test is required. Seller to hire a licensed plumber to perform the test and complete the attached form and returned to the Borough.

Application: <https://www.glenosborneborough.org/sanitary-sewer-inflow.pdf>

Occupancy inspection not required. Call Borough to verify 412-741-3775

Municipality of Penn Hills

Website: <https://pennhills.org/>

Phone: 412-342-1086

Address: 102 Duff Road, Penn Hills, PA 15235

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 7/31

Woodland Hills School District Tax Due at Discount by 8/31

Municipal and Penn Hills School District Tax Collector: Keystone Collections 412-793-7063

260 Aster Street, Penn Hills, PA 15235

Dye test is required. Seller to hire a licensed plumber to perform the test and complete the attached form and returned to the Borough with check for \$20.00 made payable to Municipality of Penn Hills.

Application: <https://pennhills.org/wp-content/uploads/2020/03/Dye-Test-Form-2-4-2019.pdf>

Occupancy inspection is required. \$50.00 for residential (1 or 2 units) and \$100 for commercial per tenant. Call municipality to schedule at 412-342-1086

Punchlist for inspections:

<https://pennhills.org/wp-content/uploads/2020/03/Occupancy-Permit-Inspection-2018.pdf>

Pennsbury Village Borough

Website: <https://pennsburyvillageboro.com/>

Phone: 412-279-7876

Address: 1043 Pennsbury Blvd. Pittsburgh, PA 15205

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

Montour School District Tax Due at Discount by 9/30

Borough and Montour School District Tax Collector: Patricia Notaro 412-276-6181

Email: pvtaxcollect@comcast.net

HOA RESALE CERTIFICATES REQUIRED on all sales and refinances.

Contact Stevenson, Williams Management Co. 412-531-6000; mmiller@stevensonwilliamsco.com

Dye Test not required. Please verify with borough.

Occupancy Inspection not required. Please verify with borough.

Pine Township

Website: <https://www.twp.pine.pa.us/>

Phone: 412-279-7876

Address: 230 Pearce Mill Road, Wexford, PA 15090

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Twp Real Estate Tax Due at Discount by 5/31

Pine-Richland School District Tax Due at Discount by 8/31

Twp and Pine Richland School District Tax Collector: Jordan Tax Service 724-731-2311

102 Rahway Road, McMurray, PA 15317; email: custsvc@jordantax.com

Sewer handled by McCandless Two Sanitary Authority 412-366-8481

Water handled by West View Water Authority 412-931-3292

Dye Test is required if property is serviced by Marshall Two Municipal Authority. Please verify with township at 412-279-7876.

Occupancy Inspection not required. Please verify with township.

Pitcairn Borough

Website: <https://pitcairnborough.us/>

609 Broadway Blvd, Pitcairn, PA 15140

Phone: 412-372-6500

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 6/30

Gateway School Tax Due at Discount by 8/31

Borough and Gateway School District Tax Collector: Sally DiRobbio 412-372-3009

575 Seventh Street, Pitcairn, PA 15140

Dye Test is not required. Please call borough to confirm at 412-372-6500

Occupancy Inspection is required: Call Borough Code Enforcement at 412-372-6500 ext. 15, Residential inspection fee is \$75.00 per unit. Commercial fees are \$175.00 per unit. **Allow up to 2 weeks for inspections to be completed.**

Residential Application Form:

[https://pitcairnborough.us/images/pdf/2019new/Residential%20Occupancy%20Permit%20Application%2010-10-2018%20\(2\).pdf](https://pitcairnborough.us/images/pdf/2019new/Residential%20Occupancy%20Permit%20Application%2010-10-2018%20(2).pdf)

List of Residential Occupancy Requirements:

<https://pitcairnborough.us/images/pdf/permits/Residential%20Occupancy%20Permit%20Requirements%20for%20Pitcairn%20Borough%2010-10-2018.pdf>

Commercial Occupancy Application Form:

[https://pitcairnborough.us/images/pdf/2019new/Commercial%20Occupancy%20Permit%20Application%2010-2018%20\(1\).pdf](https://pitcairnborough.us/images/pdf/2019new/Commercial%20Occupancy%20Permit%20Application%2010-2018%20(1).pdf)

Pittsburgh, City of

Website: <https://pittsburghpa.gov/>

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount: 3/31

City, County and School Taxes run on a calendar year, from January 1 through December 31.

City and School Tax Collector: City of Pittsburgh Tax Office, 414 Grant St., 1st Floor, Pittsburgh, PA 15219

Phone: 412-255-2525; Email: realestatetaxinfo@pittsburghpa.gov

City Tax Due at Discount: 2/15

City of Pittsburgh School Tax Due at Discount: 2/15

Water/Sewer: PWSA, 412-255-0804, Final Bills email: FinalBills@pgh2o.com

Dye Test: Required in some areas. Must contact City to determine if test is required. If required, seller must hire a registered and licensed plumber. **Evidence of Compliance Certificates are valid for 3 years.**

See link for Pittsburgh Water and Sewer Authority Dye Test Info:

<https://www.pgh2o.com/residential-commercial-customers/buying-or-selling-property/dye-testing>

Compliance Application to Determiner Dye Test Requirement:

https://www.pgh2o.com/sites/default/files/2019-12/6343_EVIDENCEOFCOMPLIANCECERTIFICATE-DYETESTING_UPDATEDJune2019.pdf

Dye Test Form for Plumber Completion:

https://www.pgh2o.com/sites/default/files/2019-12/6250_DYETESTINGRESULTSFORM-UPDATEDJune2019.pdf

Occupancy Certificate: Not Required. This is different than a zoning cert.

Please call Pennsylvania Land Titles for more information. 412-275-3297 or email

closings@palandtitles.com

Pleasant Hills Borough

Website: <https://www.pleasanthillspa.com/>

410 E Bruceton Road, Pittsburgh, PA 15236

Phone: 412-655-3300

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Borough and West Jefferson Hills School Tax Collector: Linda Fancsali, PO Box 10931, Pittsburgh, PA 15236; email: phtaxcollector@gmail.com; Phone: 412-653-6321; Tax Cert fee: \$50 paid by title company.

Application For lien letter \$60.00 title/ closing company pays and completes.

<https://drive.google.com/file/d/1TDSeu86ef3aLbCE3cCazgKNB7Y8Jfzpx/view>

Dye Test is required. Fee is \$30.00. Seller must hire a licensed plumber to perform the dye test and submit form back to Borough.

Dye Test Application:

<https://drive.google.com/file/d/1XE5f02qofnQmE6MpmvGVt3R8O0dQxinR/view>

Occupancy Cert: Call Borough at 412-655-3300, Borough requires a form to be completed by buyer.

Other:

Recycling Bin Affirmation Form: https://drive.google.com/file/d/183Mp6zO2ZgM-zkV-A4IL2_EoA4_FYfij/view

Plum Borough

Website: <https://www.plumboro.com/>

4575 New Texas Road, Pittsburgh, PA 15237

Phone: 412-795-6800

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Borough and West Jefferson Hills School Tax Collector: Lisa A. Lagnese, 412-795-4600

Office Hours: Monday - Friday 8:30 am to 4:30 pm

Dye Test is required. Fee is \$230.00. Seller is responsible to pay fee and contact Municipal Authority to schedule test. Contact Plum Borough Municipal Authority at 412-793-7331

Occupancy Cert is required. Fee is \$100.00. Sellers responsible for completing. Contact Borough at 412-795-6800.

See Application Form Here:

https://www.plumboro.com/sites/g/files/vyhlf3686/f/pages/occupancy_permit_residential_-_2021.pdf

Port Vue Borough

Website: <https://portvue.org/>

1191 Romine Ave, McKeesport, PA 15133

Phone: 412-664-9323

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/30

School Tax Due at Discount by 9/15

Borough and School Tax Collector: Sheila DiGiorgio; 412-664-9323

1191 Romine Ave, McKeesport, PA 15133

Tax Cert: \$30.00 to Sheila DiGiorgio; Lien Letter Fee: \$15.00 to Borough of Port Vue (Title Company pays)

See Requirements for selling a home in Port Vue:

<https://portvue.org/requirement-for-selling-a-home-in-port-vue/>

Dye Test is required. Fee is \$200.00 payable to PA American Water. Seller is responsible to pay fee and submit form to PA American Water. Application must be received at least 14 days prior to closing.

For any questions call Donna Staaf at 724-873-3684

Dye Test Application Form:

<https://portvue.org/wp-content/uploads/2020/07/dye-test-app.pdf>

Occupancy Cert is required. Fee is \$25.00 made payable to Borough of Port Vue. Sellers responsible for completing with Borough. Please call 412-664-9323 to complete.

Robinson Township

Website: <https://townshipofrobinson.com/>

Phone: 412-788-8120

Address: 1000 Church Hill Road, Pittsburgh, PA 15205

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 9/30

Township and Montour School Tax Collector: Michael S. Pendel; 412-788-8119

1000 Church Hill Road, Pittsburgh, PA 15205; mpendel@townshipofrobinson.com

Dye Test is required. Fee is \$255.00 and the township will conduct the test within 30 days. Expedited fee is \$325.00 (total) for tests to be completed within 15 days. All requests should be in writing and mailed to the MATR office. Please remember to include a return address or fax number to receive your results. Call the municipal office with questions 412-923-2411.

Fee payable to:

Municipal Authority of Robinson Township
4200 Campbells Run Road
Pittsburgh, PA 15205

Occupancy/Zoning Cert is required. Fee is \$20.00. Call Municipality at 412-788-812.
Required on purchases only including vacant land. **No appointment or entry required.**

Ross Township

Website: <https://www.ross.pa.us/>

Phone: 412-931-7055

Address: 1000 Ross Municipal Drive, Pittsburgh, PA 15237

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Township and North Hills School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com; Tax Cert Fee \$30.00

Dye Test is required. Fee is \$50. Seller must hire a licensed plumber to complete the dye test and the township forms. Must be returned to the township before lien letters and tax certs will be released.

Ross Twp. Dye Test Form:

<https://www.ross.pa.us/DocumentCenter/View/126/Dye-Test-Certification?bidId=>

Occupancy/Zoning Cert is required for new construction only. Fee is \$50.00. Call Municipality at 412-931-7055.

Rosslyn Farms Borough

Website: <https://www.rosslynfarmspa.gov/>

Phone: 412-270-8108

Address: 200 Rosslyn Road, Carnegie, PA 15106

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Borough and Carlynton School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com

Dye Test is required. Fee is \$25.00. Seller must hire a licensed plumber to complete the dye test and the borough forms. Must be returned to the township before lien letters and tax certs will be released.

Not required on refinances.

Rosslyn Farms Dye Test Form:

<https://www.rosslynfarmspa.gov/wp-content/uploads/Dye-Test-Form.pdf>

Occupancy/Zoning Cert is not required at this time. Call Borough at 412-920-1111 to verify

Scott Township

Website: <https://scott-twp.com/>

Phone: 412-276-5300

Address: 301 Lindsay Road, Scott Twp, PA 15106

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Municipal Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Township and Chartiers Valley School District Tax Collector: Lisa M. Riley, 301 Lindsay Road, Carnegie, PA 15106; Phone: 412-276-5302

Dye Test is required. All property owners who wish to **sell/transfer/assign/mortgage or refinance** their property in Scott Township must contact the Township to obtain an Application and Letter of Compliance (Application). To obtain the required Application property owners must call the Compliance Officer at 412-276-5300 ext. 218 or submit an online request.

Submit Online Dye Test Application Here:

<https://scott-twp.com/dye-test-application-2/>

Once the request has been received the Compliance Officer will prepare Section 1 of the Application and provide information for Section 2 on the location (including a map) of the manhole that the plumber will monitor during the dye test. After 5 to 7 business days the property owner or a licensed plumber who will be performing the dye test may pick up the Application on the second floor of the Township Building, 301 Lindsay Rd., Carnegie PA 15106. The Application will be in a plastic wall mounted bin marked "Dye Test Pickup". Note: It is the property owner's responsibility to select a certified plumber registered with the Plumbing Division of the Allegheny County Health Department to perform the dye test and pay for all costs associated with the plumber's work. Once the plumber completes his/her work and signs Section 2 the completed application should be returned to the Township Building and placed in the "Dye Test Dropoff" bin located on the 2nd floor. Note: The property owner must sign Section 1 of the Application before returning it to the Township. Applications cannot be processed without the property owners' signature. If the property fails the Dye Test, the owners are responsible for bringing it into compliance and having it retested and approved by a licensed plumber before resubmitting the Application to the Township.

Occupancy/Zoning Cert is not required at this time. Call Borough at 412-276-5300 to verify.

Sewickley Borough

Website: <https://www.sewickleyborough.org/>

Phone: 412-741-4015

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 4/31

School Tax Due at Discount by 8/31

Borough and Quaker Valley School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com

Dye Test is not required at this time. Call 412-741-4015 to confirm with Borough.

Occupancy Inspection is not required at this time.

Sewickley Heights Borough

Website: <http://sewickleyheightsboro.com/>

Phone: 412-741-5119

Address: 238 Country Club Road, Sewickley, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 7/15

School Tax Due at Discount by 8/31

Borough and Quaker Valley School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com

Dye Test is required. Seller must hire a licensed plumber to complete the dye test and return the results to the borough before lien letters and tax certs will be released.

Also required on Septic, but not required on refinances.

Call Borough at 412-741-5119 for instructions and fees.

Occupancy/Zoning Cert is required for new construction only at this time. Call 412-741-4891 to verify.

Sewickley Hills Borough

Website: <https://www.sewickleyhills.com/>

Phone: 412-741-4891

Address: 349 Magee Road, Sewickley, PA 15143

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 8/31

School Tax Due at Discount by 8/31

Borough and Quaker Valley School District Tax Collector: Doug Nolfi, 412-741-7734
56 Trotter Circle, Sewickley, PA 15143

Dye Test is Required. Fee is \$25.00 Seller's responsibility to hire a licensed plumber to complete the dye test and submit results to the Borough. Call 412-741-4891 for more info.

Occupancy Cert is required for new construction only at this time.

Shaler Township

Website: <https://www.shaler.org/>

Phone: 412-486-9700

Address: 300 Wetzel Road, Glenshaw, PA 15116

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Township and School District Tax Collector: Erin Bartkins, ebartkins@shaler.org

300 Wetzel Road, Glenshaw, PA 15116; Phone 412-486-9700 ext 224

Hours M,W,F 9AM-3PM

Dye Test is required on property sales. Seller must hire a licensed plumber to complete the dye test inspection and backflow preventer required complete the Township form and return the results to the Township.

Shaler Township Dye Test Application Form:

<https://www.shaler.org/DocumentCenter/View/2022/Dye-Test-Inspection-Form>

Occupancy/Zoning Cert is required. \$25.00 Fee. Call 412-486-9700 for further instruction.

No one needs to enter property for cert.

Sharpsburg Borough

Website: <https://www.sharpsburgborough.com/>

Phone: 412-781-0546

Address: 1611 Main Street, Pittsburg, PA 15215

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Township and School District Tax Collector: Patricia Hyatt, 412-781-7749

1611 Main Street, Pittsburgh, PA 15215.

Dye Test is not required at this time. Please call 412-781-0546 to confirm.

Occupancy Inspection is required. Fee is \$60.00. Seller or Buyer will need to call code enforcement office to schedule the inspection 412-781-0546 ext. 101

South Fayette Township

Website: <https://southfayettepa.com/>

Phone: 412-221-8700

Address: 515 Millers Run Road, South Fayette, PA 15064

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Township and South Fayette School District Tax Collector: Kevin P. Biber, 412-221-9250

PO Box 31, Morgan, PA 15064

Dye Test is required along with lateral camera test. Effective January 4th, 2022 the base fee for the combined dye test/lateral video inspection will be \$225.00 for up to 100' of lateral inspected. Any lateral greater than 100' in length will have an additional inspection charge of \$0.50 per foot. Rush Fee is \$325.00. Paid by seller. Must complete application and deliver to Municipal Authority of the Township of South Fayette, 900 Presto Sygan Road, Bridgeville, PA 15017. Call 412-257-5100 for more information. Application for lateral inspection and dye test:

<https://seureservercdn.net/50.62.88.87/a1n.e16.myftpupload.com/wp-content/uploads/2021/04/Dye-Test-Lateral-Inspection-Form.pdf>

Instructions for completing the dye application:

https://seureservercdn.net/50.62.88.87/a1n.e16.myftpupload.com/wp-content/uploads/2020/05/Dye-Test-Form-Instructions_1-2-2020.pdf

Occupancy Registration to be completed by title company at time of closing. Fee is \$30.00 and paid for by title company.

<https://southfayettepa.com/DocumentCenter/View/2046/Residential-Occupancy-Registration-Form-PDF?bidId=>

Municipality of South Park

Website: <http://southparktwp.com/>

Phone: 412-831-7000

Address: 2675 Brownsville Road, South Park, PA 15129

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 7/31

School Tax Due at Discount by 9/30

Municipal and South Park School District Tax Collector: Lawrence Arrigo; 412-833-8292

PO Box 49, South Park, PA 15129

Dye Test is required. Fee is \$35.00. Seller responsible for hiring a licensed plumber to complete the dye test. An employee of South Park Public Works must be present for inspection. Call 412-831-7000 for more information.

Occupancy Inspection only required on new construction. Please call 412-831-7000 to verify.

South Versailles Township

Arabella Kulasa, Secretary
Phone: 412-654-7079

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
McKeesport School Tax Due at Discount by 9/30
Township and School District Tax Collector: Sherry Kahler 412-754-2536

Dye Test is required. Seller responsible for hiring township's approved plumber. Fee was \$159.00 as of November, 2021. Call plumber at 412-751-7167 or the Township at 724-274-6800

Occupancy/Zoning may be required. Call Township at 412-654-7079

Springdale Borough

Website: <http://springdaleborough.com/>
Phone: 724-274-6800
Address: 325 School Street, Springdale, PA 15144

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount by 3/31
Township Real Estate Tax Due at Discount by 7/31
School Tax Due at Discount by 9/30
Borough and School District Tax Collector: Debbie Sigmund 724-274-6269

Dye Test is required. Cert fee is \$75.00. Seller responsible for hiring a licensed plumber to complete the dye test. An employee of Springdale Borough must be present for the dye test. Call 724-274-6800 to coordinate.

Occupancy Inspection is required on real estate sales. Seller should call 724-274-6800 to coordinate. Residential fee is \$75.00, commercial fee varies.

Stowe Township

Website: <http://stowetwp.net/>
Phone: 412-331-4050
Address: 555 Broadway, McKees Rocks, PA 15136

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219
Phone: (412) 350-4100
County Tax Due at Discount by 3/31
Township Real Estate Tax Due at Discount by 4/30
School Tax Due at Discount by 8/31

Borough and School District Tax Collector: Jordan Tax Service, 102 Rahway Road, McMurray, PA 15317; Phone: 724-731-2320; email: custsvc@jordantax.com

Neither Dye Test or Occupancy is required prior to closing. Call Township to confirm 412-331-4050

Borough of Swissvale

Website: <http://www.swissvaleborough.com/>

Phone: 412-271-7101

Address: 7560 Roslyn Street, Pittsburgh, PA 15218

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 8/31

Borough and Woodland Hills School District Tax Collector: Thomas Barr, Jr. 412-351-3342

7447 Washington Street, Swissvale, PA 15218

Hours: Monday thru Thursday 9:30AM to 12:30PM

Dye Test is required. Cert fee is \$25.00. **Dye Test is only valid for 60 days.** Seller to hire a licensed plumber and complete form. Call 412-271-7101

Dye Test Form: http://www.swissvaleborough.com/downloads/dye_test_form.pdf

Occupancy Inspection required. \$60 per residential unit and \$100 per commercial unit. Seller/listing agent should call Borough to set appointment for inspection. 412-271-3940

Occupancy Inspection Form:

http://www.swissvaleborough.com/downloads/occupancy_permit_application.pdf

Borough of Tarentum

Website: <http://tarentumboro.com/>

Phone: 724-224-1818

Address: 318 E. Second Ave, Tarentum, PA 15084

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Borough and Highlands School District Tax Collector: Karen Marietti, Tax Collector

318 E. Second Ave, Tarentum, PA 15084; 724-224-1179; karenmarietti@comcast.net

Office Hours: Tuesday- Thursday 9:00AM to 2:00PM

Dye Test is not required. Contact Borough to verify. 724-224-1818.

Occupancy Inspection required. Fee is \$75.00. Seller/listing agent should call Borough to set appointment for inspection. 724-224-1818

Thornburg Borough

Website: <http://thornburgborough.org/>

Phone: 412-921-3713

Email: Thornburg.secretary@gmail.com

Address: 545 Hamilton Road, Pittsburgh, PA 15205

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 10/31

Borough and Carlynton School District Tax Collector: Jordan Tax Service 724-731-2300

Email: custsvc@jordantax.com

Dye Test with lateral inspection is required. Cert fee is \$40.00. Seller to hire a licensed plumber and complete form. Valid for 2 years. Contact Rob Murphy in Dept of Public Works 412-921-3720.

Dye Test Form: <http://thornburgborough.org/wp-content/uploads/Sewer-Lateral-and-Dye-Test-Certification-Form-Packet-rev-04-2020.pdf>

Occupancy Inspection not required at this time. Please call borough to verify. 412-921-3713

Trafford Borough

Website: <https://www.traffordborough.com/>

Phone: 412-372-7652

Address: 414 Brinton Ave | PO BOX 196 | Trafford, PA 15085

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 9/30

Borough and Penn Trafford School District Tax Collector: James Kerrigan, 412-372-5361

Dye Test/Lateral inspection is required. Cert fee is \$250.00 for residential and \$350.00 for commercial payable to *Borough of Trafford*. Borough will perform inspection. **Valid for a period of 3 years.**

Residential Sewer Inspection Application:

<https://www.traffordborough.com/wp-content/uploads/2019/10/Residential-Sewer-Lateral-Application.pdf>

Commercial Sewer Inspection Application:

<https://www.traffordborough.com/wp-content/uploads/2019/10/Commercial-Sewer-Lateral-Application.pdf>

Occupancy Inspection is required. \$100.00 for residential inspections and \$150.00 for commercial inspections. Call code enforcement at 412-372-7652. Occupancy Permits valid for 180 days.

Residential Occupancy Inspection Applications:

<https://www.traffordborough.com/wp-content/uploads/2020/09/2020-Residential-Occ-App.pdf>

Commercial Occupancy Inspection Applications:

<https://www.traffordborough.com/wp-content/uploads/2020/09/2020-Commercial-Occ-App.pdf>

Turtle Creek Borough

Website: <https://www.turtlecreekborough.us/>

Phone: 412-824-2500

Address: 125 Monroeville Ave, Turtle Creek, PA 15145

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Borough and School District Tax Collector: Richard J. Smith, 412-824-1835

125 Monroeville Ave, Turtle Creek, PA 15145

Email: custsvc@jordantax.com

Dye Test is not required at this time. Contact Borough to verify. 412-824-2500.

Occupancy Inspection is required before closing. Fee is \$75.00 for residential and \$100 for non-residential. Schedule by calling 412-824-2500. Completed application can be faxed to 412-824-1642.

Residential Occupancy Inspection Application:

https://www.turtlecreekborough.us/images/pdfs/permits/Residential_Occupancy_Permit-Application.pdf

Non-Residential Occupancy Inspection Application:

https://www.turtlecreekborough.us/images/pdfs/permits/Application_For_Non-Residential_Occupancy_Permit.pdf

Upper St. Clair Township

Website: <https://www.twpusc.org/>

Phone: 412-831-9000

Address: 1820 McLaughlin Run Road, Upper St Clair, PA 15241

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 8/31

Borough and Upper St Clair School District Tax Collector: Jordan Tax Service 724-731-2300

Email: custsvc@jordantax.com

Dye Test/Lateral video inspection is required. Cert fee is \$50.00. Seller to hire a licensed plumber. Must be completed 2 weeks prior to closing. Not required for a refinance. Call Public Works at 412-831-9000 ext. 2710. **The Dye Test is valid for 1 year.**

Occupancy Inspections are not required. Please contact Borough at 412-831-9000 to confirm.

Verona Borough

Website: <http://www.veronaborough.org/>

Phone: 412-828-8080

Email: admin@veronaborough.com

Address: 736 East Railroad Ave, Verona, PA 15147

Dye Test is required. Seller to hire a licensed plumber to perform the test and submit form to Borough. **Valid for 1 Year.**

Dye Test Application (to be completed by plumber):

[https://uploads-](https://uploads-ssl.webflow.com/5b80d07892736b489f7d6138/5e29cc1bd0f6f44d9c35c3c6_Dye%20test%20form.pdf)

[ssl.webflow.com/5b80d07892736b489f7d6138/5e29cc1bd0f6f44d9c35c3c6_Dye%20test%20form.pdf](https://uploads-ssl.webflow.com/5b80d07892736b489f7d6138/5e29cc1bd0f6f44d9c35c3c6_Dye%20test%20form.pdf)

Occupancy Inspection is required before closing. Fee is \$75.00. Schedule by calling 412-828-8080

Occupancy Inspection Application:

[https://uploads-](https://uploads-ssl.webflow.com/5b80d07892736b489f7d6138/60952fb4b313b5d544e6da97_Residential%20Occupancy%20Permit%20App.pdf)

[ssl.webflow.com/5b80d07892736b489f7d6138/60952fb4b313b5d544e6da97_Residential%20Occupancy%20Permit%20App.pdf](https://uploads-ssl.webflow.com/5b80d07892736b489f7d6138/60952fb4b313b5d544e6da97_Residential%20Occupancy%20Permit%20App.pdf)

Versailles Borough

Website: https://www.mbawpa.org/assets/files/documents/VERSAILLESBOROUGH_000.pdf

Phone: 412-751-3922

Address: 5100 Walnut Street, McKeesport, PA 15132

Dye Test is required on purchases and refinances. Fee is \$35.00. Seller to hire a licensed plumber to perform dye test.

Certificate of Occupancy is required. Contact Borough. Fee is \$75.00 for residential and \$100.00 for commercial.

Wall Borough

Website: www.wallborough.com

Phone: 412-824-3333

Email: wallborough@yahoo.com

Address: 413 Wall Ave, Wall, PA 15148

Dye Test is required. Seller to hire a licensed plumber to perform the dye test. Contact the borough at 412-824-3333

Occupancy Inspections are required. Fee for Occupancy Inspection is \$80.00. Seller or Listing agent should contact the borough to schedule inspection. 412-824-3333

West Deer Township

Website: <http://www.westdeertownship.com/>

Phone: 724-265-3680

Email: info@westdeertownship.com

Address: 109 East Union Road, Cheswick, PA 15024

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 5/15

School Tax Due at Discount by 8/31

Township and Deer Lakes School District Tax Collector: Dorothy Bonovitz;

dbonovitz@westdeertownship.com; 724-265-4250

Dye Test is required for purchases and refinances. Deer Creek Drainage Basin Authority will perform the test. Fee of \$100.00 for lien letters includes the cost of dye test. 724-265-5315.

Occupancy Inspections are required. However, Township just does a drive-by inspection. Call 412-265-3680 to get more information from the township.

West Elizabeth Borough

Phone: 412-384-8200

Address: 1820 McLaughlin Run Road, Upper St Clair, PA 15241

Borough and Upper School District Tax Collector: Robert Welty 412-384-7247

Dye Tests are not required at this time. Please contact the Borough to confirm. 412-384-8200

Occupancy Certificate fee is \$10.00. Pennsylvania Land Titles will pay.

West Homestead Borough

Website: <https://westhomesteadpa.com/>

Phone: 412-461-1844

Address: 456 West Eighth Avenue, West Homestead, PA 15120

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 6/30

School Tax Due at Discount by 8/31

Borough and Steel Valley School District Tax Collector: Lisa Guckes, 412-462-4222

Office Hours: Wednesday & Thursday, 11:00 am-3:00 pm

Dye Test is required. Call borough to schedule at 412-461-1844. Certification fee is \$30.00. Seller will also need their own licensed plumber to perform the dye test and complete the Dye Test Application Form.

Dye Test Application Form:

<https://westhomesteadpa.com/wp-content/uploads/2021-Dye-Test.pdf>

Occupancy Inspections are required. Fee is \$85.00 for a single unit dwelling. Must call Borough to Schedule 412-461-1844.

Checklist for occupancy inspection requirements:

<https://westhomesteadpa.com/wp-content/uploads/2021-Checklist.pdf>

West Mifflin Borough

Website: <https://westmifflinborough.com/>

Phone: 412-466-8170

Email: Web@westmifflinborough.com

Address: 1020 Lebanon Road, West Mifflin, PA 15122

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 8/31

Borough and School District Tax Collector: Jonathan R. Hess 412-466-8177

Dye Test is required. Call West Mifflin Sanitary Authority at 412-466-6070 ext. 200

In West Mifflin the homeowner has two choices, they can pay \$95.00 for the municipal authority to perform the dye test which includes the Compliance Form, OR they can pay a plumber to do the dye test and pay the Authority \$25.00 for the Compliance Form. If you would choose to have a plumber perform the test, please make sure on the form it shows no downspouts are connected AND approximately where the dye was seen in the manhole.

Dye Test Request:

<http://www.wmssma.org/Information/DyeTestRequestForm.pdf>

Dye Test Plumbers Form:

<http://www.wmssma.org/Information/Plumbers%20dye%20test%20form.pdf>

Occupancy Inspections are required. Fee is \$75.00 for residential and \$150.00 for commercial. Call Borough at 412-466-8174.

Residential Occupancy Inspection Application & Checklist:

<https://westmifflinborough.com/formdocument-download/>

West View Borough

Website: <https://www.westviewborough.org/>

Phone: 412-931-2800

Email: info@wvboro.com

Address: 441 Perry Highway, Pittsburgh, PA 15229

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

Borough and School District Tax Collector: Rita Schwarzmeier 412-931-1633

Open weekdays between 9:30am-12:00pm and 1:00pm-3:00pm

Dye Test is required only if properties are located on Hidden Valley Drive, Hidden valley Circle, Cross Creek Court or 232, 234, 235, 236, 238, & 239 Montclair Avenue.

\$20.00 fee must be submitted with application. Seller must hire a registered master plumber with a current Health Permit issued by Allegheny County Health Dept. Plumbing Division.

\$20.00 fee must be submitted with application.

Dye Test Form:

https://www.westviewborough.org/sites/g/files/vyhlif6966/f/uploads/wv_2017_dye_test_application_0.pdf

Occupancy Inspection not required at this time. Call Borough to verify.

Whitaker Borough

Phone: 412-462-8940

Address: 1001 Ardmore Blvd, Ste 100
Pittsburgh, PA 15221

Dye Test is required. Fee is \$300.00. Seller/Listing agent is responsible to pay fee and to hire a licensed plumber. Plumber to sign off on both sewer lateral inspection and dye test. Call (412-812-5242) to set appointment. Not needed on a refi.

Occupancy Inspection is required. Please call borough to schedule at 412-462-8940.

White Oak Borough

Website: <https://www.woboro.com/>

Phone: 412-672-9727

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 9/30

Borough and School District Tax Collector: Lisa Pitchford, 412-678-0437

2280 Lincoln Way, White Oak, PA 15131

Dye Test is required. Call the Municipal Authority of Westmoreland County at 724-755-5800 ext. 7005 for information. Seller will need to send in a payment of \$170.00 with completed dye test form to:

MAWC, PO BOX 730, Greensburg, PA 15601

Dye Test Form (pages 3 & 4 only):

https://www.mawc.org/sites/default/files/pages/no-lien_request_form_1.06.21.pdf

Occupancy Inspections are required.

Seller must call Borough to schedule. 412-672-9727.

Pennsylvania Land Titles will submit \$40.00 payment.

Whitehall Borough

Website: <https://whitehallboro.org/>

Phone: 412-672-9727

HIGHER TRANSFER TAX RATE (See chart on page 2)

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 9/30

Borough and School District Tax Collector: Lisa Pitchford, 412-678-0437

2280 Lincoln Way, White Oak, PA 15131

Dye Test is required. Seller must hire a licensed plumber to complete the test and fill out form. A dye test is good for 5 years. For more information, call borough at 412-884-1368 ext. 324 for more information.

Dye Test Form:

https://whitehallboro.org/wp-content/uploads/2020/05/PlumRpFM_updated-12192016.pdf

Occupancy Inspections are not required at this time. Call borough to verify.

Wilkins Township

Website: <http://wilkinstownship.com/>

Address: 110 Peffer Road, Turtle Creek, PA 15145

Phone: 412-824-6650

Email: contact@wilkinstownship.com

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Township Real Estate Tax Due at Discount by 4/30

School Tax Due at Discount by 8/31

Township and Woodland Hills School District Tax Collector: George Porado, 412-824-6891

174 Curry Avenue, Turtle Creek, PA 15145

Dye Test is required. Seller must hire an Allegheny County registered plumber to complete the test and fill out form. A dye test is good for 5 years. For more information, call borough at 412-884-1368 ext. 324 for more information.

Dye Test Form:

<http://wilkinstownship.com/PDF/Application%20for%20Dye%20Test%20Certificate%20of%20Compliance.pdf>

Occupancy inspection is required. Call Township to schedule at 412-824-6650 ext. 22

Residential Application:

<http://wilkinstownship.com/PDF/Application%20for%20Residential%20Occupancy%20Inspection.pdf>

Residential Checklist:

<http://wilkinstownship.com/PDF/Occupancy%20Inspection%20Check%20List.pdf>

Wilkinsburg Borough

Website: <https://www.wilkinsburgpa.gov/>

Phone: 412-244-2900

Address: 605 Ross Avenue, Wilkinsburg, PA 15221

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 9/30

Borough and School District Tax Collector: Lisa Pitchford, 412-678-0437

2280 Lincoln Way, White Oak, PA 15131

Dye Test is required for purchases and refinances. A dye test is valid for 2 years. Seller must hire a licensed plumber to complete the test and fill out form.

Dye Test Form:

<https://www.wilkinsburgpa.gov/wp-content/uploads/2021/09/Dye-Test-Application.pdf>

Occupancy inspection is required.

Occupancy Application:

<https://www.wilkinsburgpa.gov/wp-content/uploads/2021/09/Occupancy-Permit-Application.pdf>

Wilmerding Borough

Website: <https://www.wilmerdingboro.com/index.html>

Phone: 412-823-0420

Address: 301 Station Street, Wilmerding, PA 15148

County Tax Collector: Allegheny County Treasurer, 436 Grant Street, Room 108, Pittsburgh, PA 15219

Phone: (412) 350-4100

County Tax Due at Discount by 3/31

Borough Real Estate Tax Due at Discount by 5/31

School Tax Due at Discount by 8/31

Borough and East Allegheny School District Tax Collector: Frank Tylka 412-823-4421

Dye Test is not required. Call Borough to verify.

Occupancy inspection is required. Fee is \$60.00. Call Borough to schedule at 412-823-0420

https://www.wilmerdingboro.com/uploads/3/4/5/1/34511812/occupancy_permit_application.pdf